

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas
2 84th General Assembly
3 Regular Session, 2003
4

As Engrossed: S3/17/03
A Bill

SENATE BILL 405

5 By: Joint Budget Committee
6
7

For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL
10 SERVICES AND OPERATING EXPENSES FOR THE ARKANSAS
11 LEGISLATIVE COUNCIL, THE BUREAU OF LEGISLATIVE
12 RESEARCH, AND THE INTERIM COMMITTEES OF THE
13 ARKANSAS GENERAL ASSEMBLY FOR THE BIENNIAL PERIOD
14 ENDING JUNE 30, 2005; AND FOR OTHER PURPOSES.
15

Subtitle

16
17
18 AN ACT FOR THE BUREAU OF LEGISLATIVE
19 RESEARCH AND THE LEGISLATIVE COUNCIL
20 APPROPRIATION FOR THE 2003-2005
21 BIENNIUM.
22
23

24 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
25

26 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for
27 the Bureau of Legislative Research of the Legislative Council for the 2003-
28 2005 biennium, the following maximum number of regular employees, the grades
29 to be assigned to the respective positions, and the maximum annual salaries
30 for each such position. The maximum annual salary for the position assigned
31 to grades shall be determined in accordance with, but shall not exceed the
32 maximum annual amount for the grade assigned herein, as established in
33 Arkansas Code 21-5-209. Except for the purpose of determining the maximum
34 annual salary rate, which is to be applicable to each of the positions to
35 which a salary grade is assigned hereinafter, in accordance with the
36 provisions of Arkansas Code 21-5-209, all positions set forth herein shall be



1 exempt from other provisions of the Uniform Classification and Compensation
 2 Act, or its successor, but shall not be exempt from the provisions of the
 3 Regular Salaries Procedures and Restrictions Act, or its successor.

				Maximum Annual		
				Maximum	Salary Rate	
7	Item	Class		No. of	Fiscal Years	
8	No.	Code	Title	Employees	2003-2004	2004-2005
9	(1)	9147	DIRECTOR, BUREAU OF LEGIS RESEARCH	1	123,893	127,238
10	(2)	9148	ASSISTANT DIRECTOR	2	120,306	122,840
11	(3)	9149	ADMIN., BUDGET & FISCAL REVIEW	1	96,895	99,102
12	(4)	9150	ADMIN., LEGAL STAFF	1	96,895	99,102
13	(5)	9187	ADMIN., LEGIS. COMMITTEE STAFF	1	96,895	99,102
14	(6)	9152	ADMIN., PERSONNEL REVIEW	1	96,895	99,102
15	(7)	9337	ADMIN., LEG. INFORMATION TECHNOLOGY	1	96,895	99,102
16	(8)	9153	ADMIN., PERFORMANCE BUDGET	1	92,000	94,138
17	(9)	9151	ADMIN., ECONOMIC & TAX POLICY	1	86,000	88,034
18	(10)	9158	NETWORK PLANNING COORDINATOR	1	GRADE	26
19	(11)	9267	APPLICATIONS DEVELOPMENT MGR.	1	GRADE	26
20	(12)	9334	SENIOR LEGISLATIVE ATTORNEY	2	GRADE	26
21	(13)	9159	LEGISLATIVE ATTORNEY	7	GRADE	25
22	(14)	9161	PROGRAM ANALYST	1	GRADE	25
23	(15)	9338	LEGISLATIVE DATABASE ADMINISTRATOR	1	GRADE	25
24	(16)	9157	SENIOR LEGISLATIVE ANALYST	10	GRADE	24
25	(17)	9336	SENIOR PC SUPPORT SPECIALIST	2	GRADE	24
26	(18)	9162	SPECIAL PROJECTS ANALYST	1	GRADE	22
27	(19)	9163	ADMINISTRATIVE COORDINATOR	1	GRADE	22
28	(20)	9164	DIRECTOR'S EXECUTIVE ASSISTANT	1	GRADE	22
29	(21)	9165	LEGISLATIVE ANALYST	24	GRADE	22
30	(22)	9166	PC SUPPORT SPECIALIST	5	GRADE	22
31	(23)	9170	BUREAU FISCAL OFFICER	1	GRADE	22
32	(24)	9168	ASSISTANT TO ASSISTANT DIRECTOR	2	GRADE	21
33	(25)	9339	BLR ASSISTANT FISCAL OFFICER	1	GRADE	20
34	(26)	9167	LEGISLATIVE ADMIN ASSISTANT	8	GRADE	20
35	(27)	9340	PROOFING SUPERVISOR	1	GRADE	20
36	(28)	9169	LEGISLATIVE RESEARCH ASSISTANT	1	GRADE	19

1	(29)	9171	REFERENCE ANALYST	1	GRADE	18
2	(30)	9172	ADMINISTRATIVE ASSISTANT II	7	GRADE	18
3	(31)	9173	OFFICE SERVICES SUPERVISOR	1	GRADE	18
4	(32)	9174	LEGIS MICRO / PHOTO SUPERVISOR	1	GRADE	17
5	(33)	9176	LEGISLATIVE COMMITTEE SECRETARY	11	GRADE	17
6	(34)	9175	DATA CONTROL CLERK	1	GRADE	16
7	(35)	9177	COMMUNICATIONS SYSTEM MGR	1	GRADE	13
8	(36)	9191	LEGISLATIVE CLERICAL SPECIALIST	1	GRADE	11
9	(37)	9179	FACILITIES COORDINATOR	1	GRADE	10
10	**SENIOR CAREER SERVICE POSITIONS**					
11	(38)	9335	SENIOR LEGS ANALYST-SR CAREER SERV	1	GRADE	25
12	(39)	9183	ADMINISTRATIVE COORD-SR CAREER SERV	1	GRADE	25
13	(40)	9184	DIR'S EXEC. ASST-SR CAREER SERV	1	GRADE	25
14	(41)	9160	LEGISLATIVE ANALYST-SR CAREER SERV	5	GRADE	24
15	(42)	9185	LEGIS MICOR/PHOTO SUPV-SR CAREER SERV	1	GRADE	20
16	*****CONTINGENCY POSITIONS*****					
17	(43)	9159	LEGISLATIVE ATTORNEY	1	GRADE	25
18	(44)	9157	SENIOR LEGISLATIVE ANALYST	1	GRADE	24
19	(45)	9189	NETWORK CONTROL TECHNICIAN	1	GRADE	22
20	(46)	9190	APPLICATIONS / TEXT PROGRAMMER	2	GRADE	22
21	(47)	9165	LEGISLATIVE ANALYST	5	GRADE	22
22	(48)	9172	ADMINISTRATIVE ASSISTANT II	5	GRADE	18
23	(49)	9191	LEGISLATIVE CLERICAL SPECIALIST	<u>2</u>	GRADE	11
24	MAX. NO. OF EMPLOYEES			132		

SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the Bureau of Legislative Research of the Legislative Council for the 2003-2005 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: twenty (20) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to the Bureau of Legislative Research of the Legislative Council, to be payable

1 from the State Central Services Fund, for personal services and operating
 2 expenses of the Bureau of Legislative Research and the Legislative Council
 3 for the biennial period ending June 30, 2005, the following:

4

5 ITEM	FISCAL YEARS	
6 <u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
7 (01) REGULAR SALARIES	\$ 5,866,472	\$ 6,295,006
8 (02) EXTRA HELP	36,678	36,678
9 (03) PERSONAL SERV MATCHING	1,462,977	1,578,681
10 (04) MAINT. & GEN. OPERATION		
11 (A) OPER. EXPENSE	924,324	640,167
12 (B) CONF. & TRAVEL	195,830	195,830
13 (C) PROF. FEES	425,295	425,295
14 (D) CAP. OUTLAY	475,000	389,885
15 (E) DATA PROC.	262,012	262,012
16 (05) CONTINGENCY	1,563,480	1,563,480
17 (06) COMMITTEE ROOMS	<u>105,063</u>	<u>105,063</u>
18 TOTAL AMOUNT APPROPRIATED	<u>\$ 11,317,131</u>	<u>\$ 11,492,097</u>

19

20 SECTION 4. APPROPRIATION - INTERIM COMMITTEE STUDY EXPENSES. There is
 21 hereby appropriated, to the Bureau of Legislative Research of the Legislative
 22 Council Disbursing Officer, to be payable from the State Central Services
 23 Fund, for study expenses of the Ad Interim Committees of the Arkansas General
 24 Assembly for the biennial period ending June 30, 2005, the following:

25

26 ITEM	FISCAL YEARS	
27 <u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
28 (01) INTERIM COMMITTEE STUDY EXPENSES	<u>\$ 271,060</u>	<u>\$ 271,060</u>

29

30 SECTION 5. APPROPRIATION - INTERIM COMMITTEE EXPENSES. There is hereby
 31 appropriated, to the Bureau of Legislative Research of the Legislative
 32 Council Disbursing Officer, to be payable from the State Central Services
 33 Fund, for paying per diem, expenses and mileage to members of the Arkansas
 34 General Assembly attending regular and special meetings and other committee
 35 related activities of the Ad Interim Committees of the Arkansas General
 36 Assembly, and for out-of-state travel expenses for committee staff as

1 approved by the appropriate committee for the biennial period ending June 30,
 2 2005, the following:

4 ITEM	FISCAL YEARS	
5 <u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
6 (01) PER DIEM, EXPENSES, AND MILEAGE FOR		
7 MEMBERS OF THE ARKANSAS GENERAL		
8 ASSEMBLY AD INTERIM COMMITTEES	\$ 1,419,199	\$ 1,419,199
9 (02) OUT-OF-STATE TRAVEL OF INTERIM		
10 COMMITTEE MEMBERS AND COMMITTEE STAFF		
11 WHO ARE AUTHORIZED BY THE APPROPRIATE		
12 COMMITTEE	<u>277,197</u>	<u>277,197</u>
13 TOTAL AMOUNT APPROPRIATED	<u>\$ 1,696,396</u>	<u>\$ 1,696,396</u>

14

15 SECTION 6. APPROPRIATION - ENERGY COUNCIL. There is hereby appropriated,
 16 to the Bureau of Legislative Research of the Legislative Council Disbursing
 17 Officer, to be payable from the State Central Services Fund, for paying the
 18 State's contribution to the Energy Council, paying expenses of members of the
 19 Arkansas General Assembly attending meetings of the Energy Council and for
 20 other associated expenses for the biennial period ending June 30, 2005, the
 21 following:

22

23 ITEM	FISCAL YEARS	
24 <u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
25 (01) PAYMENT OF STATE'S CONTRIBUTION,		
26 EXPENSES OF MEMBERS AND OTHER		
27 EXPENSES	<u>\$ 97,806</u>	<u>\$ 97,806</u>

28

29 SECTION 7. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 30 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
 31 PROVISION. Any unexpended balance of any appropriation provided in this Act
 32 which remains at the close of the fiscal year ending ~~June 30, 2002~~ June 30,
 33 2004, shall be transferred forward and made available for the same purpose
 34 for the fiscal year ending ~~June 30, 2003~~ June 30, 2005. In the event that
 35 unforeseen circumstances arise during the fiscal year ending ~~June 30, 2002~~
 36 June 30, 2004 such that any appropriations made available for that year are

1 insufficient, the Director of the Bureau of Legislative Research of the
2 Legislative Council shall certify the amount thereof to the Chief Fiscal
3 Officer of the State, who upon receipt of the certification, shall transfer
4 the amount so certified from the appropriation authorized for the fiscal year
5 ending ~~June 30, 2003~~ June 30, 2005 to the appropriate appropriations for the
6 fiscal year ending ~~June 30, 2002~~ June 30, 2004. The provisions of this
7 section shall be in effect only from ~~July 1, 2001~~ July 1, 2003 through ~~June~~
8 ~~30, 2003~~ June 30, 2005.

9
10 SECTION 8. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
11 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
12 PROVISION - LINE ITEMS. The Director of the Bureau of Legislative Research
13 is hereby authorized to direct the Chief Fiscal Officer of the State to
14 transfer appropriation between the appropriations made by this Act in such
15 amounts as determined necessary in either fiscal year of the ~~2001-03~~ 2003-05
16 biennium. ~~In no event, however, shall the Regular Salaries line item in~~
17 ~~Section 3 be increased or decreased by such transfers authorized herein,~~
18 ~~unless specifically approved by the Executive Committee of the Legislative~~
19 ~~Council.~~ The provisions of this section shall be in effect only from ~~July 1,~~
20 ~~2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

21
22 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
23 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
24 CONTINGENCY POSITIONS - RESTRICTIONS. The positions authorized as
25 Contingency in this Act shall be filled only in the event that programs are
26 required to be implemented that were not contemplated at the time of the
27 submission by the Bureau of Legislative Research of its ~~2001-03~~ 2003-05
28 biennial budget request to the Arkansas Legislative Council. The provisions
29 of this section shall be in effect only from ~~July 1, 2001~~ July 1, 2003
30 through ~~June 30, 2003~~ June 30, 2005.

31
32 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
33 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SENIOR
34 CAREER SERVICE POSITIONS. The positions authorized in ~~Section 1~~ of this Act
35 as "Senior Career Service Positions" shall be utilized only for those
36 incumbents on June 30, 1997 who would otherwise be unable to obtain the ~~same~~

1 pay increases ~~available to other employees~~ approved by the Director of the
2 Bureau of Legislative Research due to the exceptional tenure and
3 circumstances of the incumbents. In the event that the employee being paid
4 from a "Senior Career Service Position" is no longer employed by the Bureau
5 of Legislative Research, the position shall remain vacant. As long as any
6 "Senior Career Service Position" is filled, a position with the same title
7 authorized as a regular employee in Section 1 shall not be filled. ~~The~~
8 ~~provisions of this section shall be in effect only from July 1, 2001 through~~
9 ~~June 30, 2003.~~

10
11 SECTION 11. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
12 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. COST OF
13 LIVING INCREASES. Employees of the Bureau of Legislative Research assigned
14 to positions having a labor grade shall be eligible for cost-of-living
15 increases on ~~July 1, 2001~~ July 1, 2003 and ~~July 1, 2002~~ July 1, 2004 in an
16 amount equal to that granted to all other state agency, board, commission or
17 institution of higher education employees on those dates. Any additional
18 adjustments in annual salary rates for Bureau employees, labor market
19 adjustments, merit pay adjustments or employee retention or recruitment
20 requirements shall be made at the discretion of the Director of the Bureau.
21 The provisions of this section shall be in effect only from ~~July 1, 2001~~ July
22 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

23
24 SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
25 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
26 DISBURSING OFFICER. The Director of the Bureau of Legislative Research of the
27 Legislative Council shall be the disbursing officer for the funds
28 appropriated by this Act, including the Interim Committee Study Expenses and
29 all expenditures from the appropriations provided by this Act shall be in
30 accordance with procedures established by the Legislative Council and in
31 accordance with appropriate law. The provisions of this section shall be in
32 effect only from ~~July 1, 2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30,
33 2005.

34
35 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
36 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

1 PERFORMANCE REWARDS. The Director of the Bureau of Legislative Research may
2 implement a program to reward employees of the bureau for exceptional service
3 similar to the state Career Ladder Incentive Plan bonus program authorized by
4 Arkansas Code 21-5-1101. The plan shall be approved by the Legislative
5 Council prior to its implementation. The provisions of this section shall be
6 in effect only from July 1, 2003 through June 30, 2005.

7
8 SECTION 14. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized
9 by this act shall be limited to the appropriation for such agency and funds
10 made available by law for the support of such appropriations; and the
11 restrictions of the State Purchasing Law, the General Accounting and
12 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
13 Procedures and Restrictions Act, or their successors, and other fiscal
14 control laws of this State, where applicable, and regulations promulgated by
15 the Department of Finance and Administration, as authorized by law, shall be
16 strictly complied with in disbursement of said funds.

17
18 SECTION 15. LEGISLATIVE INTENT. It is the intent of the General Assembly
19 that any funds disbursed under the authority of the appropriations contained
20 in this act shall be in compliance with the stated reasons for which this act
21 was adopted, as evidenced by the Agency Requests, Executive Recommendations
22 and Legislative Recommendations contained in the budget manuals prepared by
23 the Department of Finance and Administration, letters, or summarized oral
24 testimony in the official minutes of the Arkansas Legislative Council or
25 Joint Budget Committee which relate to its passage and adoption.

26
27 SECTION 16. EMERGENCY CLAUSE. It is found and determined by the General
28 Assembly, that the Constitution of the State of Arkansas prohibits the
29 appropriation of funds for more than a two (2) year period; that the
30 effectiveness of this Act on July 1, 2003 is essential to the operation of
31 the agency for which the appropriations in this Act are provided, and that in
32 the event of an extension of the Regular Session, the delay in the effective
33 date of this Act beyond July 1, 2003 could work irreparable harm upon the
34 proper administration and provision of essential governmental programs.
35 Therefore, an emergency is hereby declared to exist and this Act being
36 necessary for the immediate preservation of the public peace, health and

1 safety shall be in full force and effect from and after July 1, 2003.

2

3

/s/ Joint Budget Committee