

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 Regular Session, 2003

# A Bill

SENATE BILL 405

4  
5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
10 SERVICES AND OPERATING EXPENSES FOR THE ARKANSAS  
11 LEGISLATIVE COUNCIL, THE BUREAU OF LEGISLATIVE  
12 RESEARCH, AND THE INTERIM COMMITTEES OF THE  
13 ARKANSAS GENERAL ASSEMBLY FOR THE BIENNIAL PERIOD  
14 ENDING JUNE 30, 2005; AND FOR OTHER PURPOSES.  
15

## Subtitle

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17  
18 AN ACT FOR THE BUREAU OF LEGISLATIVE  
19 RESEARCH AND THE LEGISLATIVE COUNCIL  
20 APPROPRIATION FOR THE 2003-2005  
21 BIENNIUM.  
22  
23

24 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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26 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
27 the Bureau of Legislative Research of the Legislative Council for the 2003-  
28 2005 biennium, the following maximum number of regular employees, the grades  
29 to be assigned to the respective positions, and the maximum annual salaries  
30 for each such position. The maximum annual salary for the position assigned  
31 to grades shall be determined in accordance with, but shall not exceed the  
32 maximum annual amount for the grade assigned herein, as established in  
33 Arkansas Code 21-5-209. Except for the purpose of determining the maximum  
34 annual salary rate, which is to be applicable to each of the positions to  
35 which a salary grade is assigned hereinafter, in accordance with the  
36 provisions of Arkansas Code 21-5-209, all positions set forth herein shall be



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1 exempt from other provisions of the Uniform Classification and Compensation  
 2 Act, or its successor, but shall not be exempt from the provisions of the  
 3 Regular Salaries Procedures and Restrictions Act, or its successor.

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				Maximum Annual		
				Maximum	Salary Rate	
7	Item	Class		No. of	Fiscal Years	
8	No.	Code	Title	Employees	2003-2004	2004-2005
9	( 1)	9147	DIRECTOR, BUREAU OF LEGIS RESEARCH	1	123,893	127,238
10	( 2)	9148	ASSISTANT DIRECTOR	2	120,306	122,840
11	( 3)	9149	ADMIN., BUDGET & FISCAL REVIEW	1	96,895	99,102
12	( 4)	9150	ADMIN., LEGAL STAFF	1	96,895	99,102
13	( 5)	9187	ADMIN., LEGIS. COMMITTEE STAFF	1	96,895	99,102
14	( 6)	9152	ADMIN., PERSONNEL REVIEW	1	96,895	99,102
15	( 7)	9337	ADMIN., LEG. INFORMATION TECHNOLOGY	1	96,895	99,102
16	( 8)	9153	ADMIN., PERFORMANCE BUDGET	1	92,000	94,138
17	( 9)	9151	ADMIN., ECONOMIC & TAX POLICY	1	86,000	88,034
18	(10)	9158	NETWORK PLANNING COORDINATOR	1	GRADE	26
19	(11)	9267	APPLICATIONS DEVELOPMENT MGR.	1	GRADE	26
20	(12)	9334	SENIOR LEGISLATIVE ATTORNEY	2	GRADE	26
21	(13)	9159	LEGISLATIVE ATTORNEY	6	GRADE	25
22	(14)	9161	PROGRAM ANALYST	1	GRADE	25
23	(15)	9338	LEGISLATIVE DATABASE ADMINISTRATOR	1	GRADE	25
24	(16)	9157	SENIOR LEGISLATIVE ANALYST	10	GRADE	24
25	(17)	9336	SENIOR PC SUPPORT SPECIALIST	2	GRADE	24
26	(18)	9162	SPECIAL PROJECTS ANALYST	1	GRADE	22
27	(19)	9163	ADMINISTRATIVE COORDINATOR	1	GRADE	22
28	(20)	9164	DIRECTOR'S EXECUTIVE ASSISTANT	1	GRADE	22
29	(21)	9165	LEGISLATIVE ANALYST	24	GRADE	22
30	(22)	9166	PC SUPPORT SPECIALIST	4	GRADE	22
31	(23)	9170	BUREAU FISCAL OFFICER	1	GRADE	22
32	(24)	9168	ASSISTANT TO ASSISTANT DIRECTOR	2	GRADE	21
33	(25)	9339	BLR ASSISTANT FISCAL OFFICER	1	GRADE	20
34	(26)	9167	LEGISLATIVE ADMIN ASSISTANT	8	GRADE	20
35	(27)	9340	PROOFING SUPERVISOR	1	GRADE	20
36	(28)	9169	LEGISLATIVE RESEARCH ASSISTANT	1	GRADE	19

1	(29)	9171	REFERENCE ANALYST	1	GRADE	18
2	(30)	9172	ADMINISTRATIVE ASSISTANT II	7	GRADE	18
3	(31)	9173	OFFICE SERVICES SUPERVISOR	1	GRADE	18
4	(32)	9174	LEGIS MICRO / PHOTO SUPERVISOR	1	GRADE	17
5	(33)	9176	LEGISLATIVE COMMITTEE SECRETARY	11	GRADE	17
6	(34)	9175	DATA CONTROL CLERK	1	GRADE	16
7	(35)	9177	COMMUNICATIONS SYSTEM MGR	1	GRADE	13
8	(36)	9191	LEGISLATIVE CLERICAL SPECIALIST	1	GRADE	11
9	(37)	9179	FACILITIES COORDINATOR	1	GRADE	10
10	**SENIOR CAREER SERVICE POSITIONS**					
11	(38)	9335	SENIOR LEGS ANALYST-SR CAREER SERV	1	GRADE	25
12	(39)	9183	ADMINISTRATIVE COORD-SR CAREER SERV	1	GRADE	25
13	(40)	9184	DIR'S EXEC. ASST-SR CAREER SERV	1	GRADE	25
14	(41)	9160	LEGISLATIVE ANALYST-SR CAREER SERV	5	GRADE	24
15	(42)	9185	LEGIS MICOR/PHOTO SUPV-SR CAREER SERV	1	GRADE	20
16	*****CONTINGENCY POSITIONS*****					
17	(43)	9159	LEGISLATIVE ATTORNEY	2	GRADE	25
18	(44)	9157	SENIOR LEGISLATIVE ANALYST	1	GRADE	24
19	(45)	9189	NETWORK CONTROL TECHNICIAN	1	GRADE	22
20	(46)	9166	PC SUPPORT SPECIALIST	1	GRADE	22
21	(47)	9190	APPLICATIONS / TEXT PROGRAMMER	2	GRADE	22
22	(48)	9165	LEGISLATIVE ANALYST	5	GRADE	22
23	(49)	9172	ADMINISTRATIVE ASSISTANT II	5	GRADE	18
24	(50)	9191	LEGISLATIVE CLERICAL SPECIALIST	<u>2</u>	GRADE	11
25			MAX. NO. OF EMPLOYEES	132		

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27 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the  
 28 Bureau of Legislative Research of the Legislative Council for the 2003-2005  
 29 biennium, the following maximum number of part-time or temporary employees,  
 30 to be known as "Extra Help", payable from funds appropriated herein for such  
 31 purposes: twenty (20) temporary or part-time employees, when needed, at  
 32 rates of pay not to exceed those provided in the Uniform Classification and  
 33 Compensation Act, or its successor, or this act for the appropriate  
 34 classification.

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36 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to

1 the Bureau of Legislative Research of the Legislative Council, to be payable  
 2 from the State Central Services Fund, for personal services and operating  
 3 expenses of the Bureau of Legislative Research and the Legislative Council  
 4 for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 5,446,577	\$ 5,446,577
(02) EXTRA HELP	36,678	36,678
(03) PERSONAL SERV MATCHING	1,349,605	1,349,605
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	640,167	640,167
(B) CONF. & TRAVEL	195,830	195,830
(C) PROF. FEES	425,295	425,295
(D) CAP. OUTLAY	389,885	389,885
(E) DATA PROC.	69,711	69,711
(05) CONTINGENCY	1,563,480	1,563,480
(06) COMMITTEE ROOMS	<u>105,063</u>	<u>105,063</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 10,222,291</u>	<u>\$ 10,222,291</u>

21 SECTION 4. APPROPRIATION - INTERIM COMMITTEE STUDY EXPENSES. There is  
 22 hereby appropriated, to the Bureau of Legislative Research of the Legislative  
 23 Council Disbursing Officer, to be payable from the State Central Services  
 24 Fund, for study expenses of the Ad Interim Committees of the Arkansas General  
 25 Assembly for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) INTERIM COMMITTEE STUDY EXPENSES	<u>\$ 271,060</u>	<u>\$ 271,060</u>

31 SECTION 5. APPROPRIATION - INTERIM COMMITTEE EXPENSES. There is hereby  
 32 appropriated, to the Bureau of Legislative Research of the Legislative  
 33 Council Disbursing Officer, to be payable from the State Central Services  
 34 Fund, for paying per diem, expenses and mileage to members of the Arkansas  
 35 General Assembly attending regular and special meetings and other committee  
 36 related activities of the Ad Interim Committees of the Arkansas General

1 Assembly, and for out-of-state travel expenses for committee staff as  
 2 approved by the appropriate committee for the biennial period ending June 30,  
 3 2005, the following:

ITEM	FISCAL YEARS	
NO.	2003-2004	2004-2005
(01) PER DIEM, EXPENSES, AND MILEAGE FOR		
MEMBERS OF THE ARKANSAS GENERAL		
ASSEMBLY AD INTERIM COMMITTEES	\$ 1,419,199	\$ 1,419,199
(02) OUT-OF-STATE TRAVEL OF INTERIM		
COMMITTEE MEMBERS AND COMMITTEE STAFF		
WHO ARE AUTHORIZED BY THE APPROPRIATE		
COMMITTEE	<u>277,197</u>	<u>277,197</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 1,696,396</u>	<u>\$ 1,696,396</u>

16 SECTION 6. APPROPRIATION - ENERGY COUNCIL. There is hereby appropriated,  
 17 to the Bureau of Legislative Research of the Legislative Council Disbursing  
 18 Officer, to be payable from the State Central Services Fund, for paying the  
 19 State's contribution to the Energy Council, paying expenses of members of the  
 20 Arkansas General Assembly attending meetings of the Energy Council and for  
 21 other associated expenses for the biennial period ending June 30, 2005, the  
 22 following:

ITEM	FISCAL YEARS	
NO.	2003-2004	2004-2005
(01) PAYMENT OF STATE'S CONTRIBUTION,		
EXPENSES OF MEMBERS AND OTHER		
EXPENSES	<u>\$ 97,806</u>	<u>\$ 97,806</u>

30 SECTION 7. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 31 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER  
 32 PROVISION. Any unexpended balance of any appropriation provided in this Act  
 33 which remains at the close of the fiscal year ending ~~June 30, 2002~~ June 30,  
 34 2004, shall be transferred forward and made available for the same purpose  
 35 for the fiscal year ending ~~June 30, 2003~~ June 30, 2005. In the event that  
 36 unforeseen circumstances arise during the fiscal year ending ~~June 30, 2002~~

1 June 30, 2004 such that any appropriations made available for that year are  
 2 insufficient, the Director of the Bureau of Legislative Research of the  
 3 Legislative Council shall certify the amount thereof to the Chief Fiscal  
 4 Officer of the State, who upon receipt of the certification, shall transfer  
 5 the amount so certified from the appropriation authorized for the fiscal year  
 6 ending ~~June 30, 2003~~ June 30, 2005 to the appropriate appropriations for the  
 7 fiscal year ending ~~June 30, 2002~~ June 30, 2004. The provisions of this  
 8 section shall be in effect only from ~~July 1, 2001~~ July 1, 2003 through ~~June~~  
 9 ~~30, 2003~~ June 30, 2005.

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 11 SECTION 8. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 12 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER  
 13 PROVISION - LINE ITEMS. The Director of the Bureau of Legislative Research  
 14 is hereby authorized to direct the Chief Fiscal Officer of the State to  
 15 transfer appropriation between the appropriations made by this Act in such  
 16 amounts as determined necessary in either fiscal year of the ~~2001-03~~ 2003-05  
 17 biennium. ~~In no event, however, shall the Regular Salaries line item in~~  
 18 ~~Section 3 be increased or decreased by such transfers authorized herein,~~  
 19 ~~unless specifically approved by the Executive Committee of the Legislative~~  
 20 ~~Council.~~ The provisions of this section shall be in effect only from ~~July 1,~~  
 21 ~~2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

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 23 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 24 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.  
 25 CONTINGENCY POSITIONS - RESTRICTIONS. The positions authorized as  
 26 Contingency in this Act shall be filled only in the event that programs are  
 27 required to be implemented that were not contemplated at the time of the  
 28 submission by the Bureau of Legislative Research of its ~~2001-03~~ 2003-05  
 29 biennial budget request to the Arkansas Legislative Council. The provisions  
 30 of this section shall be in effect only from ~~July 1, 2001~~ July 1, 2003  
 31 through ~~June 30, 2003~~ June 30, 2005.

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 33 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 34 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SENIOR  
 35 CAREER SERVICE POSITIONS. The positions authorized in ~~Section 1~~ of this Act  
 36 as "Senior Career Service Positions" shall be utilized only for those

1 incumbents on June 30, 1997 who would otherwise be unable to obtain the ~~same~~  
2 pay increases ~~available to other employees~~ approved by the Director of the  
3 Bureau of Legislative Research due to the exceptional tenure and  
4 circumstances of the incumbents. In the event that the employee being paid  
5 from a "Senior Career Service Position" is no longer employed by the Bureau  
6 of Legislative Research, the position shall remain vacant. As long as any  
7 "Senior Career Service Position" is filled, a position with the same title  
8 authorized as a regular employee in Section 1 shall not be filled. ~~The~~  
9 ~~provisions of this section shall be in effect only from July 1, 2001 through~~  
10 ~~June 30, 2003.~~

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12 SECTION 11. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
13 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. COST OF  
14 LIVING INCREASES. Employees of the Bureau of Legislative Research assigned  
15 to positions having a labor grade shall be eligible for cost-of-living  
16 increases on ~~July 1, 2001~~ July 1, 2003 and ~~July 1, 2002~~ July 1, 2004 in an  
17 amount equal to that granted to all other state agency, board, commission or  
18 institution of higher education employees on those dates. Any additional  
19 adjustments in annual salary rates for Bureau employees, labor market  
20 adjustments, merit pay adjustments or employee retention or recruitment  
21 requirements shall be made at the discretion of the Director of the Bureau.  
22 The provisions of this section shall be in effect only from ~~July 1, 2001~~ July  
23 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

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25 SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
26 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.  
27 DISBURSING OFFICER. The Director of the Bureau of Legislative Research of the  
28 Legislative Council shall be the disbursing officer for the funds  
29 appropriated by this Act, including the Interim Committee Study Expenses and  
30 all expenditures from the appropriations provided by this Act shall be in  
31 accordance with procedures established by the Legislative Council and in  
32 accordance with appropriate law. The provisions of this section shall be in  
33 effect only from ~~July 1, 2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30,  
34 2005.

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36 SECTION 13. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS

1 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.

2 PERFORMANCE REWARDS. The Director of the Bureau of Legislative Research may  
 3 implement a program to reward employees of the bureau for exceptional service  
 4 similar to the state Career Ladder Incentive Plan bonus program authorized by  
 5 Arkansas Code 21-5-1101. The plan shall be approved by the Legislative  
 6 Council prior to its implementation. The provisions of this section shall be  
 7 in effect only from July 1, 2003 through June 30, 2005.

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 9 SECTION 14. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
 10 by this act shall be limited to the appropriation for such agency and funds  
 11 made available by law for the support of such appropriations; and the  
 12 restrictions of the State Purchasing Law, the General Accounting and  
 13 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
 14 Procedures and Restrictions Act, or their successors, and other fiscal  
 15 control laws of this State, where applicable, and regulations promulgated by  
 16 the Department of Finance and Administration, as authorized by law, shall be  
 17 strictly complied with in disbursement of said funds.

18  
 19 SECTION 15. LEGISLATIVE INTENT. It is the intent of the General Assembly  
 20 that any funds disbursed under the authority of the appropriations contained  
 21 in this act shall be in compliance with the stated reasons for which this act  
 22 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
 23 and Legislative Recommendations contained in the budget manuals prepared by  
 24 the Department of Finance and Administration, letters, or summarized oral  
 25 testimony in the official minutes of the Arkansas Legislative Council or  
 26 Joint Budget Committee which relate to its passage and adoption.

27  
 28 SECTION 16. EMERGENCY CLAUSE. It is found and determined by the General  
 29 Assembly, that the Constitution of the State of Arkansas prohibits the  
 30 appropriation of funds for more than a two (2) year period; that the  
 31 effectiveness of this Act on July 1, 2003 is essential to the operation of  
 32 the agency for which the appropriations in this Act are provided, and that in  
 33 the event of an extension of the Regular Session, the delay in the effective  
 34 date of this Act beyond July 1, 2003 could work irreparable harm upon the  
 35 proper administration and provision of essential governmental programs.  
 36 Therefore, an emergency is hereby declared to exist and this Act being



1 necessary for the immediate preservation of the public peace, health and  
2 safety shall be in full force and effect from and after July 1, 2003.

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