

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 Regular Session, 2003  
4

*As Engrossed: H4/15/03*

# A Bill

HOUSE BILL 1774

5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
10 SERVICES AND OPERATING EXPENSES FOR THE  
11 DEPARTMENT OF FINANCE AND ADMINISTRATION -  
12 MANAGEMENT SERVICES DIVISION FOR THE BIENNIAL  
13 PERIOD ENDING JUNE 30, 2005; AND FOR OTHER  
14 PURPOSES.  
15

## Subtitle

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17  
18 AN ACT FOR THE DEPARTMENT OF FINANCE  
19 AND ADMINISTRATION - MANAGEMENT SERVICES  
20 DIVISION APPROPRIATION FOR THE 2003-2005  
21 BIENNIUM.  
22  
23

24 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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26 SECTION 1. REGULAR SALARIES. There is hereby established for the  
27 Department of Finance and Administration - Management Services Division for  
28 the 2003-2005 biennium, the following maximum number of regular employees  
29 whose salaries shall be governed by the provisions of the Uniform  
30 Classification and Compensation Act (Arkansas Code §§21-5-201 et seq.), or  
31 its successor, and all laws amendatory thereto. Provided, however, that any  
32 position to which a specific maximum annual salary is set out herein in  
33 dollars, shall be exempt from the provisions of said Uniform Classification  
34 and Compensation Act. All persons occupying positions authorized herein are  
35 hereby governed by the provisions of the Regular Salaries Procedures and  
36 Restrictions Act (Arkansas Code §21-5-101), or its successor.



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				Maximum	Maximum Annual	
				No. of	Salary Rate	
	Item	Class			Fiscal Years	
	No.	Code	Title	Employees	2003-2004	2004-2005
6	(1)	9938	DFA DIRECTOR	1	\$121,491	\$124,042
7	(2)	9941	DFA DEP DIR REV MNGT SVCS/CMSNR	1	\$107,864	\$110,224
8	(3)	9601	DFA ADMIN FOR FISCAL & BUDGET	1	\$99,919	\$102,168
9	(4)	9327	DFA TAX RESEARCH ADMINISTRATOR	1	\$86,102	\$88,427
10	(5)	8980	EXECUTIVE DIR ST EMPL/PS PERS BD	1	\$86,102	\$88,427
11	(6)	9604	DFA STATE PURCHASING ADMR	1	\$85,831	\$87,862
12	(7)	9603	DFA STATE PERSONNEL ADMR	1	\$85,831	\$87,862
13	(8)	9602	DFA OFC OF ADMIN SVCS ADMR	1	\$85,831	\$87,862
14	(9)	9600	DFA ACCOUNTING ADMR	1	\$85,831	\$87,862
15	(10)	9192	DFA CHIEF INFORMATION OFFICER	1	\$85,831	\$87,862
16	(11)	9089	OFC INTERNAL AUDIT ADMINISTRATOR	1	\$85,831	\$87,862
17	(12)	7283	CRIMINAL DETENTION FACILITIES COORD	1	\$45,689	\$46,923
18	(13)	132Z	DFA STATE CLASS & COMP MANAGER	2	GRADE	26
19	(14)	150Z	DFA ADMR OF INTERGOVERNMENTAL SVCS	1	GRADE	26
20	(15)	827Z	DP CENTER MANAGER	1	GRADE	26
21	(16)	855Z	DFA ASST BUDGET ADMR/BUDGET SYSTEMS	1	GRADE	26
22	(17)	856Z	DFA ASST ACCOUNTING ADMR	1	GRADE	26
23	(18)	037Z	INFORMATION SYSTEMS MANAGER	1	GRADE	25
24	(19)	038Z	DFA DATA CENTER MANAGER	1	GRADE	25
25	(20)	052Z	DFA PRE-AUDIT MANAGER	1	GRADE	25
26	(21)	122Z	DFA ACCOUNTING MANAGER	1	GRADE	25
27	(22)	A026	INTERNAL AUDIT ASST ADMINISTRATOR	1	GRADE	25
28	(23)	R187	DFA ASST ADMIN/BUDGET ANALYSIS	4	GRADE	25
29	(24)	154Z	DFA MARKETING & REDISTRIB MGR	1	GRADE	24
30	(25)	162Z	DFA PROCUREMENT MANAGER	3	GRADE	24
31	(26)	175Z	DFA STATE EMPLOYEE INSURANCE MGR	1	GRADE	24
32	(27)	A013	DFA SEPSI FISCAL OFFICER	1	GRADE	24
33	(28)	A033	INTERNAL AUDIT SPECIALIST	1	GRADE	24
34	(29)	A125	DFA ACCOUNTING SUPPORT SYSTEM MGR	4	GRADE	24
35	(30)	R036	ATTORNEY	1	GRADE	24
36	(31)	R475	SR BUDGET ANALYST/SPECIALIST	17	GRADE	24

1	(32)	138Z	DFA DIVISION MANAGER II	3	GRADE 23
2	(33)	146Z	DFA HUMAN RESOURCES MGR	1	GRADE 23
3	(34)	185Z	DFA TRAINING PROJECT MANAGER	1	GRADE 23
4	(35)	192Z	DFA MERIT SYSTEM MANAGER	1	GRADE 23
5	(36)	995Z	DFA FEDERAL GRANTS SYSTEMS MANAGER	3	GRADE 23
6	(37)	D046	SYSTEMS APPLICATIONS SUPERVISOR	3	GRADE 23
7	(38)	R191	DFA SENIOR PERSONNEL SUPERVISOR	1	GRADE 23
8	(39)	001Z	DFA MGR PURCHASE & PROP MGMT	1	GRADE 22
9	(40)	909Z	PROGRAM SUPPORT MANAGER	2	GRADE 22
10	(41)	914Z	DFA STATE PURCHASING CARD ADMINISTRA	1	GRADE 22
11	(42)	A073	DFA ACCOUNTING SUPERVISOR	1	GRADE 22
12	(43)	D038	SYSTEMS PROGRAMMER	1	GRADE 22
13	(44)	D066	SYSTEMS COORDINATION ANALYST II	5	GRADE 22
14	(45)	D106	DP OPERATIONS MANAGER	1	GRADE 22
15	(46)	D124	LEAD PROGRAMMER/ANALYST	6	GRADE 22
16	(47)	L078	NURSE SUPERVISOR	1	GRADE 22
17	(48)	N284	DFA EMPLOYEE BENEFIT DIV COMM MGR	1	GRADE 22
18	(49)	R130	DFA PERSONNEL SUPERVISOR	4	GRADE 22
19	(50)	A008	ACCOUNTING SUPERVISOR II	8	GRADE 21
20	(51)	A067	DFA ACCOUNTING SPECIALIST	6	GRADE 21
21	(52)	A068	DFA INTERNAL AUDIT MANAGER	1	GRADE 21
22	(53)	A104	TAX AUDITOR SUPERVISOR	2	GRADE 21
23	(54)	A251	SR AUDITOR	3	GRADE 21
24	(55)	D036	SR PROGRAMMER/ANALYST	3	GRADE 21
25	(56)	D122	USER SUPPORT SUPERVISOR	1	GRADE 21
26	(57)	D123	APPLICATIONS & SYSTEMS ANALYST	1	GRADE 21
27	(58)	N322	DFA SUPPORT SERVICES MANAGER	1	GRADE 21
28	(59)	R123	DFA POLICY COORDINATOR	1	GRADE 21
29	(60)	R128	PERSONNEL REPRESENTATIVE II	16	GRADE 21
30	(61)	R139	DFA FINANCIAL ADVISOR	1	GRADE 21
31	(62)	R298	AGENCY PROGRAM COORDINATOR	1	GRADE 21
32	(63)	R488	GRANTS ADMIN SUPV	3	GRADE 21
33	(64)	A006	ACCOUNTING SUPERVISOR I	2	GRADE 20
34	(65)	A056	INTERNAL AUDITOR	1	GRADE 20
35	(66)	A124	ACCOUNTING SERVICES REP II	10	GRADE 20
36	(67)	D121	USER SUPPORT ANALYST	2	GRADE 20

1	(68)	R021	DFA MGR STATE & FEDERAL SERVICES	1	GRADE 20
2	(69)	R126	PERSONNEL REPRESENTATIVE I	3	GRADE 20
3	(70)	R266	MANAGEMENT PROJECT ANALYST II	10	GRADE 20
4	(71)	R411	DFA CRIMINAL JUSTICE PROGRAM COORD	1	GRADE 20
5	(72)	A087	BUDGET OFFICER	1	GRADE 19
6	(73)	D020	DP SUPERVISOR II	3	GRADE 19
7	(74)	R150	RESEARCH PROJECT ANALYST	1	GRADE 19
8	(75)	R168	GRANTS COORDINATOR II	5	GRADE 19
9	(76)	V008	BUYER III	15	GRADE 19
10	(77)	V036	DFA PURCHASING CARD COORDINATOR	2	GRADE 19
11	(78)	A111	ACCOUNTANT	6	GRADE 18
12	(79)	D128	P C SUPPORT SPECIALIST	1	GRADE 18
13	(80)	D129	DP COORDINATOR	1	GRADE 18
14	(81)	R264	MANAGEMENT PROJECT ANALYST I	5	GRADE 18
15	(82)	V006	BUYER II	2	GRADE 18
16	(83)	V040	PURCHASE AGENT II/PURCHASE AGENT	1	GRADE 18
17	(84)	X361	INSURANCE INVESTIGATOR	1	GRADE 18
18	(85)	D018	DP SUPERVISOR I	1	GRADE 17
19	(86)	G161	GENERAL MAINTENANCE REPAIRMAN	1	GRADE 17
20	(87)	R010	ADMINISTRATIVE ASSISTANT II	8	GRADE 17
21	(88)	R190	PERSONNEL OFFICER II	4	GRADE 17
22	(89)	V030	INVENTORY CONTROL MANAGER	2	GRADE 17
23	(90)	V064	CONTRACT EXPEDITER	2	GRADE 17
24	(91)	A002	MEMBER ADVOCATE	6	GRADE 16
25	(92)	A053	INSURANCE SPECIALIST II	10	GRADE 16
26	(93)	A174	INDIRECT COST RATE ANALYST	1	GRADE 16
27	(94)	K093	DFA PAYROLL TECHNICIAN	3	GRADE 16
28	(95)	K129	BUDGET TECHNICIAN	1	GRADE 16
29	(96)	R383	PERSONNEL REPRESENTATIVE TECHNICIAN	1	GRADE 16
30	(97)	V053	SURPLUS PROPERTY AGENT	2	GRADE 16
31	(98)	A063	PAYROLL OFFICER	2	GRADE 15
32	(99)	A108	ACCOUNTING TECHNICIAN II	14	GRADE 15
33	(100)	D005	COMPUTER OPERATOR II	4	GRADE 15
34	(101)	K011	ADMINISTRATIVE OFFICE SUPERVISOR	1	GRADE 15
35	(102)	K105	REPROD EQUIPMENT OPERATOR SUPV	1	GRADE 15
36	(103)	R009	ADMINISTRATIVE ASSISTANT I	3	GRADE 15

1	(104)	V039	PURCHASE AGENT I/ASST PURCHASE AGEN	1	GRADE 15
2	(105)	K041	EXECUTIVE SECY/ADMINISTRATIVE SECY	8	GRADE 14
3	(106)	K079	MICRO-PHOTOGRAPHER SUPERVISOR	1	GRADE 14
4	(107)	V004	BUYER I	2	GRADE 14
5	(108)	V019	COMMODITY ANALYST	1	GRADE 14
6	(109)	K153	SECRETARY II	18	GRADE 13
7	(110)	K039	DOCUMENT EXAMINER II	<u>12</u>	GRADE 12
8			MAX. NO. OF EMPLOYEES	325	

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10 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the  
 11 Department of Finance and Administration - Management Services Division -  
 12 Operations for the 2003-2005 biennium, the following maximum number of part-  
 13 time or temporary employees, to be known as "Extra Help", payable from funds  
 14 appropriated herein for such purposes: twenty (20) temporary or part-time  
 15 employees, when needed, at rates of pay not to exceed those provided in the  
 16 Uniform Classification and Compensation Act, or its successor, or this act  
 17 for the appropriate classification.

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19 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated, to  
 20 the Department of Finance and Administration - Management Services Division,  
 21 to be payable from the State Central Services Fund, for personal services and  
 22 operating expenses of the Department of Finance and Administration -  
 23 Management Services Division - Operations, for the biennial period ending  
 24 June 30, 2005, the following:

25	ITEM	FISCAL YEARS	
26	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
27	(01) REGULAR SALARIES	\$ 10,423,972	\$ 10,857,110
28	(02) EXTRA HELP	41,512	41,512
29	(03) PERSONAL SERV MATCH	3,007,313	3,112,772
30	(04) OVERTIME	5,000	5,000
31	(05) MAINT. & GEN. OPERATION		
32	(A) OPER. EXPENSE	1,652,463	1,606,963
33	(B) CONF. & TRAVEL	117,844	117,844
34	(C) PROF. FEES	10,000	10,000
35	(D) CAP. OUTLAY	0	0
36	(E) DATA PROC.	<u>344,472</u>	<u>344,472</u>



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ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 200,736	\$ 200,736
(02) EXTRA HELP	6,272	6,272
(03) PERSONAL SERV MATCH	60,130	60,130
(04) OVERTIME	<u>2,500</u>	<u>2,500</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 269,638</u>	<u>\$ 269,638</u>

*SECTION 7. APPROPRIATION - PURCHASE AND CORPORATE TRAVEL CARD PROGRAM.*  
*There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the Purchase and Corporate Travel Card Program Fund, for providing appropriation to allow for rebates coming into the State from vendor banks and for distribution to participating agencies and for operating expenses connected with the administration of the program of the Department of Finance and Administration - Management Services Division - Purchase and Corporate Travel Card Program, for the biennial period ending June 30, 2005, the following:*

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	\$ 500,000	\$ 500,000
(B) CONF. & TRAVEL	50,000	50,000
(C) PROF. FEES	50,000	50,000
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(02) REFUNDS/REIMBURSEMENTS	<u>1,000,000</u>	<u>1,000,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 1,600,000</u>	<u>\$ 1,600,000</u>

*SECTION 8. APPROPRIATION - LOCAL LAW ENFORCEMENT BLOCK GRANT.* There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the federal funds as designated by the Chief Fiscal Officer of the State, for operating expenses and grants to cities and counties which provide uniform crime reporting information to the state by the Department of Finance and Administration - Management Services Division - Local Law Enforcement Block Grant for the

1 biennial period ending June 30, 2005, the following:

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3 ITEM	FISCAL YEARS		
	4 NO.	2003-2004	2004-2005
5 (01) MAINT. & GEN. OPERATION			
6 (A) OPER. EXPENSE	\$	7,012	\$ 7,012
7 (B) CONF. & TRAVEL		0	0
8 (C) PROF. FEES		0	0
9 (D) CAP. OUTLAY		0	0
10 (E) DATA PROC.		0	0
11 (02) LOCAL LAW ENFORCEMENT BLOCK GRANT		<u>800,000</u>	<u>800,000</u>
12 TOTAL AMOUNT APPROPRIATED	\$	<u>807,012</u>	\$ <u>807,012</u>

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14 SECTION 9. APPROPRIATION - VIOLENT OFFENDER INCARCERATION GRANT PROGRAM -  
 15 FEDERAL. There is hereby appropriated, to the Department of Finance and  
 16 Administration - Management Services Division, to be payable from the federal  
 17 funds as designated by the Chief Fiscal Officer of the State, for operating  
 18 expenses and distribution and administration of the U.S. Department of  
 19 Justice Violent Offender Incarceration Grant by the Department of Finance and  
 20 Administration - Management Services Division - Violent Offender  
 21 Incarceration Grant for the biennial period ending June 30, 2005, the  
 22 following:

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24 ITEM	FISCAL YEARS		
	25 NO.	2003-2004	2004-2005
26 (01) MAINT. & GEN. OPERATION			
27 (A) OPER. EXPENSE	\$	1,900	\$ 1,900
28 (B) CONF. & TRAVEL		1,200	1,200
29 (C) PROF. FEES		0	0
30 (D) CAP. OUTLAY		0	0
31 (E) DATA PROC.		0	0
32 (02) VIOLENT OFFENDER INCARCERATION		<u>6,500,000</u>	<u>6,500,000</u>
33 TOTAL AMOUNT APPROPRIATED	\$	<u>6,503,100</u>	\$ <u>6,503,100</u>

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35 SECTION 10. APPROPRIATION - DRUG LAW ENFORCEMENT PROGRAM - STATE. There is  
 36 hereby appropriated, to the Department of Finance and Administration -



1 Management Services Division, to be payable from the State General Services  
 2 Fund Account, for grants-in-aid to state agencies and local governments for  
 3 matching funds to implement approved programs through the Federal Drug Law  
 4 Enforcement Program, for the biennial period ending June 30, 2005, the  
 5 following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) DRUG LAW ENFORCEMENT PROGRAM		
MATCHING GRANTS	<u>\$ 1,185,000</u>	<u>\$ 1,185,000</u>

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 12 SECTION 11. APPROPRIATION - DRUG LAW ENFORCEMENT PROGRAM - FEDERAL. There  
 13 is hereby appropriated, to the Department of Finance and Administration -  
 14 Management Services Division, to be payable from the federal funds as  
 15 designated by the Chief Fiscal Officer of the State, for personal services,  
 16 operating expenses and distribution of federal funds to state agencies and  
 17 local governments under the Drug Law Enforcement Program of the Department of  
 18 Finance and Administration - Management Services Division - Drug Law  
 19 Enforcement Program - Federal, for the biennial period ending June 30, 2005,  
 20 the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 166,377	\$ 166,377
(02) PERSONAL SERV MATCH	46,064	46,064
(03) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	29,505	29,505
(B) CONF. & TRAVEL	3,500	3,500
(C) PROF. FEES	130,000	130,000
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	6,000	6,000
(04) GRANTS/AID - DRUG ENFORCMENT AND PROSECUTION /CRIME PREVENTION/ JUVENILE CRIME REDUCTION /VIOLENT CRIME PROSECUTION AND DEFENSE	9,000,000	9,000,000
(05) REFUNDS/REIMBURSEMENTS	<u>200,000</u>	<u>200,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 9,581,446</u>	<u>\$ 9,581,446</u>

SECTION 12. APPROPRIATION - MARKETING AND REDISTRIBUTION. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the Property Sales Holding Fund, for personal services and operating expenses of the Department of Finance and Administration - Management Services Division - Marketing and Redistribution, for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 360,576	\$ 370,312
(02) EXTRA HELP	5,000	5,000
(03) PERSONAL SERV MATCH	121,337	123,329
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	128,605	128,605
(B) CONF. & TRAVEL	1,000	1,000
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	30,000	30,000
(E) DATA PROC.	0	0
(05) UNANTICIPATED EXPENDITURES	500,000	500,000
(06) PURCHASE DATA PROCESSING	<u>24,000</u>	<u>24,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 1,170,518</u>	<u>\$ 1,182,246</u>

SECTION 13. EXTRA HELP - MARKETING AND REDISTRIBUTION. There is hereby authorized, for the Department of Finance and Administration - Management Services Division - Marketing and Redistribution for the 2003-2005 biennium, the following maximum number of part-time or temporary employees, to be known as "Extra Help", payable from funds appropriated herein for such purposes: one (1) temporary or part-time employees, when needed, at rates of pay not to exceed those provided in the Uniform Classification and Compensation Act, or its successor, or this act for the appropriate classification.

SECTION 14. APPROPRIATION - MESSENGER SERVICES. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the State Central Services Fund, for operating expenses of the Department of Finance and Administration -

1 Management Services Division – Messenger Services, for the biennial period  
2 ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	\$ 177,320	\$ 177,320
(B) CONF. & TRAVEL	0	0
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	<u>0</u>	<u>0</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 177,320</u>	<u>\$ 177,320</u>

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14 SECTION 15. APPROPRIATION - QUICK COPY SERVICE CENTER. There is hereby  
15 appropriated, to the Department of Finance and Administration - Management  
16 Services Division, to be payable from the Quick Copy Service Center Revolving  
17 Fund, for personal services and operating expenses of the Department of  
18 Finance and Administration - Management Services Division – Quick Copy, for  
19 the biennial period ending June 30, 2005, the following:

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ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) REGULAR SALARIES	\$ 104,852	107,683
(02) EXTRA HELP	10,000	10,000
(03) PERSONAL SERV MATCH	\$ 35,938	\$36,517
(04) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	318,600	318,600
(B) CONF. & TRAVEL	6,000	6,000
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(05) REFUNDS/REIMBURSEMENTS	<u>10,000</u>	<u>10,000</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 485,390</u>	<u>\$ 488,800</u>

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35 SECTION 16. EXTRA HELP - QUICK COPY SERVICE CENTER. There is hereby  
36 authorized, for the Department of Finance and Administration - Management

1 Services Division – Quick Copy, for the 2003-2005 biennium, the following  
 2 maximum number of part-time or temporary employees, to be known as "Extra  
 3 Help", payable from funds appropriated herein for such purposes: three (3)  
 4 temporary or part-time employees, when needed, at rates of pay not to exceed  
 5 those provided in the Uniform Classification and Compensation Act, or its  
 6 successor, or this act for the appropriate classification.

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8 *SECTION 17. APPROPRIATION - EMPLOYEE BENEFITS DIVISION. There is hereby*  
 9 *appropriated, to the Department of Finance and Administration - Management*  
 10 *Services Division, to be payable from the State Central Services Fund, for*  
 11 *personal services and operating expenses of the Department of Finance and*  
 12 *Administration - Management Services Division – Employee Benefits Division*  
 13 *for the biennial period ending June 30, 2005, the following:*

14 <i>ITEM</i>	<i>FISCAL YEARS</i>	
15 <u><i>NO.</i></u>	<u><i>2003-2004</i></u>	<u><i>2004-2005</i></u>
16 (01) <i>REGULAR SALARIES</i>	\$ 1,042,466	\$ 1,070,533
17 (02) <i>PERSONAL SERV MATCH</i>	323,354	329,101
18 (03) <i>OVERTIME</i>	18,000	18,000
19 (04) <i>MAINT. &amp; GEN. OPERATION</i>		
20 (A) <i>OPER. EXPENSE</i>	596,827	596,827
21 (B) <i>CONF. &amp; TRAVEL</i>	14,000	14,000
22 (C) <i>PROF. FEES</i>	666,906	666,906
23 (D) <i>CAP. OUTLAY</i>	5,000	5,000
24 (E) <i>DATA PROC.</i>	<u>0</u>	<u>0</u>
25 <i>TOTAL AMOUNT APPROPRIATED</i>	<u>\$ 2,666,553</u>	<u>\$ 2,700,367</u>

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27 *SECTION 18. APPROPRIATION - DATA PROCESSING. There is hereby appropriated,*  
 28 *to the Department of Finance and Administration - Management Services*  
 29 *Division, to be payable from the State Central Services Fund, for costs for*  
 30 *data processing, development, enhancement and operation of automated systems*  
 31 *for the various offices of the Department of Finance and Administration -*  
 32 *Management Services Division for the biennial period ending June 30, 2005,*  
 33 *the following:*

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35 <i>ITEM</i>	<i>FISCAL YEARS</i>	
36 <u><i>NO.</i></u>	<u><i>2003-2004</i></u>	<u><i>2004-2005</i></u>

1	(01) DATA PROCESSING SERVICES	\$ 23,320,000	\$ 23,320,000
2	(02) AASIS BILLINGS	<u>6,500,000</u>	<u>6,500,000</u>
3	TOTAL AMOUNT APPROPRIATED	<u>\$ 29,820,000</u>	<u>\$ 29,820,000</u>

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## 5 SECTION 19. APPROPRIATION - VICTIMS OF CRIME JUSTICE ASSISTANCE - FEDERAL.

6 There is hereby appropriated, to the Department of Finance and Administration  
7 - Management Services Division, to be payable from the federal funds as  
8 designated by the Chief Fiscal Officer of the State, for operating expenses  
9 and administration of federal funds received through the federal Victims of  
10 Crime Act, Stop Violence Against Women Act, and the Family Violence  
11 Prevention and Services Act of the Department of Finance and Administration -  
12 Management Services Division - Victims of Crime Justice Assistance, for the  
13 biennial period ending June 30, 2005, the following:

14

15	ITEM	FISCAL YEARS	
16	<u>NO.</u>	<u>2003-2004</u>	<u>2004-2005</u>
17	(01) MAINT. & GEN. OPERATION		
18	(A) OPER. EXPENSE	\$ 125,000	\$ 125,000
19	(B) CONF. & TRAVEL	11,719	11,719
20	(C) PROF. FEES	74,219	74,219
21	(D) CAP. OUTLAY	0	0
22	(E) DATA PROC.	0	0
23	(02) GRANTS/AID - STATEWIDE VIOLENCE		
24	PREVENTION ACTIVITIES	12,134,375	12,134,375
25	(03) REFUNDS/REIMBURSEMENTS	<u>78,125</u>	<u>78,125</u>
26	TOTAL AMOUNT APPROPRIATED	<u>\$ 12,423,438</u>	<u>\$ 12,423,438</u>

27

## 28 SECTION 20. APPROPRIATION - PERSONNEL MANAGEMENT - EMPLOYEE AWARDS

29 PROGRAM. There is hereby appropriated, to the Department of Finance and  
30 Administration - Management Services Division, to be payable from the State  
31 Central Services Fund, for operating expenses and awards to state employees  
32 as authorized through the Employee Suggestion System beginning at Arkansas  
33 Code 21-11-101 by the Department of Finance and Administration - Management  
34 Services Division - Employee Awards Program for the biennial period ending  
35 June 30, 2005, the following:

36

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) MAINT. & GEN. OPERATION		
(A) OPER. EXPENSE	\$ 4,951	\$ 4,951
(B) CONF. & TRAVEL	0	0
(C) PROF. FEES	0	0
(D) CAP. OUTLAY	0	0
(E) DATA PROC.	0	0
(02) EMPLOYEE AWARDS	<u>27,329</u>	<u>27,329</u>
TOTAL AMOUNT APPROPRIATED	<u>\$ 32,280</u>	<u>\$ 32,280</u>

SECTION 21. APPROPRIATION - STATEWIDE PAYROLL PAYING. There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the paying account as determined by the Chief Fiscal Officer of the State, for providing disbursement of personal services of the various state agencies as a result of the consolidation to one federal identification number for all state agencies in the State of Arkansas for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) STATEWIDE PAYROLL PAYING	<u>\$2,100,000,000</u>	<u>\$2,100,000,000</u>

SECTION 22. APPROPRIATION - COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR). There is hereby appropriated, to the Department of Finance and Administration - Management Services Division, to be payable from the State General Services Fund Account, for providing the necessary expenses for preparing and auditing the Comprehensive Annual Financial Report (CAFR) for the State of Arkansas, for the biennial period ending June 30, 2005, the following:

ITEM NO.	FISCAL YEARS	
	2003-2004	2004-2005
(01) COMPREHENSIVE ANNUAL FINANCIAL REPORT	<u>\$ 600,000</u>	<u>\$ 500,000</u>

SECTION 23. REGULAR SALARIES - ARKANSAS ADMINISTRATIVE STATEWIDE INFORMATION SYSTEM - OPERATIONS. There is hereby established for the

1 Department of Finance and Administration - Management Services Division -  
 2 Arkansas Administrative Statewide Information System, for the 2003-2005  
 3 biennium, the following maximum number of regular employees whose salaries  
 4 shall be governed by the provisions of the Uniform Classification and  
 5 Compensation Act (Arkansas Code §§21-5-201 et seq.), or its successor, and  
 6 all laws amendatory thereto. Provided, however, that any position to which a  
 7 specific maximum annual salary is set out herein in dollars, shall be exempt  
 8 from the provisions of said Uniform Classification and Compensation Act. All  
 9 persons occupying positions authorized herein are hereby governed by the  
 10 provisions of the Regular Salaries Procedures and Restrictions Act (Arkansas  
 11 Code §21-5-101), or its successor.

			Maximum	Maximum Annual	
			No. of	Salary Rate	
Item	Class		Employees	Fiscal Years	
No.	Code	Title		2003-2004	2004-2005
17	(1)	D109 DFA AASIS FI/HR TEAM MANAGER	2	GRADE 26	
18	(2)	D119 DFA AASIS TECHNICAL MANAGER	1	GRADE 26	
19	(3)	D120 DFA AASIS SOFTWARE SYSTEMS ANALYST I	8	GRADE 25	
20	(4)	D116 DFA AASIS FI/HR LEAD SYSTEM ANALYST	37	GRADE 24	
21	(5)	D135 DFA AASIS CUSTOMER RELATIONS MANAGER	1	GRADE 24	
22	(6)	D136 DFA AASIS TRAINING SPECIALIST II	5	GRADE 21	
23	(7)	D140 DFA AASIS TECHNICAL WRITER	2	GRADE 21	
24	(8)	D141 DFA AASIS HELP DESK COORDINATOR	4	GRADE 19	
25	MAX. NO. OF EMPLOYEES		60		

27 *SECTION 24. APPROPRIATION - ARKANSAS ADMINISTRATIVE STATEWIDE INFORMATION*  
 28 *SYSTEM (AASIS) - OPERATIONS. There is hereby appropriated, to the Department*  
 29 *of Finance and Administration - Management Services Division, to be payable*  
 30 *from the State Central Services Fund, for personal services and operating*  
 31 *expenses of the Department of Finance and Administration - Management*  
 32 *Services Division - Arkansas Administrative Statewide Information System, for*  
 33 *the biennial period ending June 30, 2005, the following:*

ITEM	FISCAL YEARS	
NO.	2003-2004	2004-2005
36 (01)	REGULAR SALARIES	\$ 2,557,990 \$ 2,626,645

1	(02) PERSONAL SERV MATCH	724,883	739,011
2	(03) MAINT. & GEN. OPERATION		
3	(A) OPER. EXPENSE	630,100	630,100
4	(B) CONF. & TRAVEL	219,500	219,500
5	(C) PROF. FEES	0	0
6	(D) CAP. OUTLAY	0	0
7	(E) DATA PROC.	0	0
8	TOTAL AMOUNT APPROPRIATED	<u>\$ 4,132,473</u>	<u>\$ 4,215,256</u>

9

10 SECTION 25. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS CODE  
 11 NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. LEGISLATIVE  
 12 STAFF CONSULTATION. The Department of Finance and Administration shall  
 13 consult with the Legislative Auditor and the director of budget function of  
 14 the Bureau of Legislative Research throughout each stage of planning and  
 15 implementation for any new statewide accounting system. This required  
 16 consultation and involvement is to insure that those capabilities to provide  
 17 the required services to members and committees of the General Assembly are  
 18 incorporated into the system. The provisions of this section shall be in  
 19 effect only from ~~July 1, 2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30,  
 20 2005.

21

22 SECTION 26. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 23 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. MATCHING  
 24 FUNDS. The funds appropriated in this Act for Drug Law Enforcement Matching  
 25 Grants shall be used for matching funds for administering the Federal Grants  
 26 provided in this Act for the Federal Drug Law Enforcement Program. The  
 27 Department of Finance and Administration - Management Services Division is  
 28 hereby authorized to call upon all state agencies to assist in the  
 29 implementation of the Drug Law Enforcement and Violent Crime Program. The  
 30 funds appropriated in this Act for Drug Law Enforcement Matching Grants shall  
 31 be used to provide one hundred percent (100%) of the required matching funds  
 32 for state agencies and to provide up to sixty percent (60%) of the required  
 33 matching funds for local governments. Such funds and appropriation shall be  
 34 transferred to eligible state agencies or paid to local governments to be  
 35 used solely for matching federal funds for administration of the Drug Law  
 36 Enforcement and Violent Crime Program in such amounts as determined by the



1 Arkansas Alcohol and Drug Abuse Coordinating Council or other oversight  
2 agency as designated by the Governor.

3 Any unexpended balances in appropriation and funds provided for Drug Law  
4 Enforcement Matching Grants in this act remaining on ~~June 30, 2002~~ June 30,  
5 2004, may be carried forward and used for the same purpose during the fiscal  
6 year ending ~~June 30, 2003~~ June 30, 2005.

7 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
8 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

9

10 SECTION 27. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
11 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CARRY  
12 FORWARD PROVISION. Any savings in the various classifications of Maintenance  
13 and Operation appropriations provided for the Management Services Division  
14 during the fiscal year ending ~~June 30, 2002~~ June 30, 2004, will be carried  
15 forward for budget preparation required for presentation to the Legislative  
16 Council or Joint Budget Committee. A like amount of funding will be carried  
17 forward in the appropriate fund account. A report of such balances carried  
18 forward will be made to the Legislative Council or the Joint Budget  
19 Committee.

20 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
21 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

22

23 SECTION 28. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
24 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER  
25 OF FUNDS. In order that the Department of Finance and Administration may  
26 ensure efficient and effective messenger service, whether it be with state  
27 employees or private vendors, the Department is hereby authorized to transfer  
28 between the characters of Maintenance and Operation, Regular Salaries and  
29 Personal Services Matching, amounts as deemed necessary to provide said  
30 service. The provisions of this section shall be in effect only from ~~July 1,~~  
31 2001 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

32

33 SECTION 29. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
34 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DATA  
35 PROCESSING SERVICES - CARRY FORWARD PROVISION. The unexpended balances in the  
36 appropriation provided ~~in Item (01) of~~ for Data Processing Services and AASIS

1 Billings in Section 19 18 remaining on ~~June 30, 2002~~ June 30, 2004, shall be  
2 made available and used for the same purpose during the fiscal year ending  
3 ~~June 30, 2003~~ June 30, 2005. Like amounts of funding will be carried forward  
4 in the appropriate fund account. A report of such balances carried forward  
5 will be made to the Legislative Council or the Joint Budget Committee. The  
6 provisions of this section shall be in effect only from ~~July 1, 2001~~ July 1,  
7 2003 through ~~June 30, 2003~~ June 30, 2005.

8

9 SECTION 30. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
10 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. MARKETING  
11 AND REDISTRIBUTION PAYROLL. In the event the monies available in the Property  
12 Sale Holding Fund are not adequate during any month of each year of the  
13 fiscal biennium, to meet the payroll commitments of the Department of Finance  
14 and Administration - Management Services Division - Marketing and  
15 Redistribution, for Regular Salaries and Personal Services Matching, the  
16 Chief Fiscal Officer of the State is hereby authorized to make loans, from  
17 time to time as needed, from the Budget Stabilization Trust Fund to the  
18 Property Sale Holding Fund to provide the monies required to meet the payroll  
19 and Personal Services Matching requirements for any such month. Provided  
20 that, if, at the end of each fiscal year, the Property Sale Holding Fund did  
21 not receive sufficient income to repay the entire amount of any such monies  
22 borrowed from the Budget Stabilization Trust Fund for the purposes, as  
23 authorized herein, the Chief Fiscal Officer of the State is hereby authorized  
24 to transfer from the State Central Services Fund such amount as is necessary  
25 to reimburse the Budget Stabilization Trust Fund in behalf of loans made to  
26 the Property Sale Holding Fund to reimburse the Budget Stabilization Trust  
27 Fund for the amount of any such loan remaining unpaid at the end of each  
28 fiscal year. The provisions of this section shall be in effect only from ~~July~~  
29 ~~1, 2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

30

31 SECTION 31. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
32 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.  
33 CONTINGENCY RESTRICTION. Expenditures shall not be made from the Marketing  
34 and Redistribution Unanticipated ~~Repairs~~ Expenditures Appropriation Character  
35 unless approved by the Chief Fiscal Officer of the State. Unanticipated  
36 Expenditures may include repairs, equipment and expenses related to

1 Infrastructure. The provisions of this section shall be in effect only from  
2 ~~July 1, 2001~~ July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

3  
4  
5 SECTION 32. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
6 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SELECTION  
7 OF AUDITOR. The Legislative Auditor and Chief Fiscal Officer of the State  
8 shall jointly select the independent auditor to audit the Comprehensive  
9 Annual Financial Report for the biennial period ending ~~June 30, 2003~~ June 30,  
10 2005.

11  
12 SECTION 33. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
13 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CARRY  
14 FORWARD. Any unexpended balance of the appropriation and funding authorized  
15 for Comprehensive Annual Financial Report in ~~Item (01) of Section 22~~ of  
16 this Act which remains at the close of the fiscal year ending ~~June 30, 2002~~  
17 June 30, 2004 shall be carried forward and made available for the same  
18 purpose for the fiscal year ending ~~June 30, 2003~~ June 30, 2005. The  
19 provisions of this section shall be in effect only from ~~July 1, 2001~~ July 1,  
20 2003 through ~~June 30, 2003~~ June 30, 2005.

21  
22 SECTION 34. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
23 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND  
24 CREATED. There is hereby created on the books of the Treasurer of State,  
25 Auditor of State, and Chief Fiscal Officer of the State a miscellaneous  
26 revolving fund to be known as the Purchase and Corporate Travel Card Program  
27 Fund. This fund shall be used for rebates from vendor banks, distribution to  
28 participating agencies and for operating expenses connected with the  
29 administration of the Purchase and Corporate Travel Card Program.

30 The provisions of this section shall be in effect only from July 1, 2003  
31 through June 30, 2005.

32  
33 SECTION 35. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
34 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. CAFR  
35 APPROPRIATION. Because the audit of the State's financial statements is  
36 essential to provide adequate information to the General Assembly to

1 determine the needs and legislative requirements of the state, to provide  
2 adequate information to the Governor for proper management of the affairs of  
3 the State, and to issue bonds from time to time, the payment of the cost for  
4 securing the services of an independent auditor to audit the State of  
5 Arkansas' Comprehensive Annual Financial Report (CAFR AUDIT) appropriation  
6 authorized in Section 22 herein may be supplemented through the transfer of  
7 any other appropriations and funds available to the DFA-Management Services  
8 in the event that the appropriation or funding provided for the audit of the  
9 CAFR is inadequate.

10 The provisions of this section shall be in effect only from July 1, 2003  
11 through June 30, 2005.

12  
13  
14 SECTION 36. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
15 by this act shall be limited to the appropriation for such agency and funds  
16 made available by law for the support of such appropriations; and the  
17 restrictions of the State Purchasing Law, the General Accounting and  
18 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
19 Procedures and Restrictions Act, or their successors, and other fiscal  
20 control laws of this State, where applicable, and regulations promulgated by  
21 the Department of Finance and Administration, as authorized by law, shall be  
22 strictly complied with in disbursement of said funds.

23  
24 SECTION 37. LEGISLATIVE INTENT. It is the intent of the General Assembly  
25 that any funds disbursed under the authority of the appropriations contained  
26 in this act shall be in compliance with the stated reasons for which this act  
27 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
28 and Legislative Recommendations contained in the budget manuals prepared by  
29 the Department of Finance and Administration, letters, or summarized oral  
30 testimony in the official minutes of the Arkansas Legislative Council or  
31 Joint Budget Committee which relate to its passage and adoption.

32  
33 SECTION 38. EMERGENCY CLAUSE. It is found and determined by the General  
34 Assembly, that the Constitution of the State of Arkansas prohibits the  
35 appropriation of funds for more than a two (2) year period; that the  
36 effectiveness of this Act on July 1, 2003 is essential to the operation of

1 the agency for which the appropriations in this Act are provided, and that in  
2 the event of an extension of the Regular Session, the delay in the effective  
3 date of this Act beyond July 1, 2003 could work irreparable harm upon the  
4 proper administration and provision of essential governmental programs.  
5 Therefore, an emergency is hereby declared to exist and this Act being  
6 necessary for the immediate preservation of the public peace, health and  
7 safety shall be in full force and effect from and after July 1, 2003.

8  
9 */s/ Joint Budget Committee*

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