

Stricken language would be deleted from and underlined language would be added to the law as it existed prior to this session of the General Assembly.

1 State of Arkansas  
2 84th General Assembly  
3 Regular Session, 2003  
4

# A Bill

HOUSE BILL 1462

5 By: Joint Budget Committee  
6  
7

## For An Act To Be Entitled

9 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL  
10 SERVICES AND OPERATING EXPENSES FOR THE NORTHWEST  
11 ARKANSAS COMMUNITY COLLEGE FOR THE BIENNIAL  
12 PERIOD ENDING JUNE 30, 2005; AND FOR OTHER  
13 PURPOSES.  
14

## Subtitle

15  
16 AN ACT FOR THE NORTHWEST ARKANSAS  
17 COMMUNITY COLLEGE APPROPRIATION FOR THE  
18 2003-2005 BIENNIUM.  
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22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:  
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24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established for  
25 the Northwest Arkansas Community College for the 2003-2005 biennium, the  
26 following maximum number of regular employees whose salaries shall be  
27 governed by the provisions of the Uniform Classification and Compensation Act  
28 (Arkansas Code §§21-5-201 et seq.), or its successor, and all laws amendatory  
29 thereto. Provided, however, that any position to which a specific maximum  
30 annual salary is set out herein in dollars, shall be exempt from the  
31 provisions of said Uniform Classification and Compensation Act. All persons  
32 occupying positions authorized herein are hereby governed by the provisions  
33 of the Regular Salaries Procedures and Restrictions Act (Arkansas Code §21-5-  
34 101), or its successor.  
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Maximum Annual



02072003JAD1516.JAD054

1		Maximum	Salary Rate	
2	Item	No. of	Fiscal Years	
3	No. Title	Employees	2003-2004	2004-2005
4	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
5	<u>ADMINISTRATIVE POSITIONS</u>			
6	(1) President, NorthWest Arkansas CC	1	\$113,049	\$115,482
7	(2) Chief Academic Officer	1	\$90,225	\$92,338
8	(3) Dean of Institutional Technology	1	\$85,655	\$87,682
9	(4) Chief Development Officer	1	\$84,492	\$86,497
10	(5) Chief Fiscal Officer	1	\$84,492	\$86,497
11	(6) Chief Student Affairs Officer	1	\$84,492	\$86,497
12	(7) Dean of Workforce Development	1	\$69,773	\$71,499
13	(8) Director of Evening College	1	\$69,773	\$71,499
14	(9) Director of Adult Education	1	\$68,502	\$70,204
15	(10) Counselor	11	\$68,500	\$70,202
16	(11) Director of Enrollment Management	1	\$65,617	\$67,264
17	(12) Registrar	1	\$65,617	\$67,264
18	(13) Director of Institutional Research	1	\$64,887	\$66,520
19	(14) Dir. of PR, Grants & Contracts	1	\$64,318	\$65,940
20	(15) Director of Academic Computing	1	\$64,318	\$65,940
21	(16) Director of Admin. Computing	1	\$64,318	\$65,940
22	(17) Director of Distance Learning	1	\$64,318	\$65,940
23	(18) Dir. of Financial Aid	1	\$63,710	\$65,320
24	(19) Business Manager	1	\$62,837	\$64,431
25	(20) Controller	1	\$62,837	\$64,431
26	(21) Director of Physical Plant	1	\$60,599	\$62,150
27	(22) Director of Admissions	1	\$59,695	\$61,229
28	(23) Coordinator of Student Recruitment	1	\$59,644	\$61,177
29	(24) Dir. of Career Planning/Placement	1	\$55,857	\$57,318
30	(25) Project/Program Manager	6	\$54,101	\$55,529
31	(26) Dir.of Student Activities/Org.	1	\$53,909	\$55,333
32	(27) Dir. of Vocational/Tech. Educ.	1	\$49,804	\$51,149
33	(28) Dir. Of Community/Continuing Ed.	1	\$49,606	\$50,945
34	(29) Workforce Specialist	6	\$49,606	\$50,945
35	(30) Project/Program Specialist	7	\$48,710	\$50,025
36	(31) Director of Disability Services	1	\$48,635	\$49,948

1	(32)	Media Specialist	1	\$48,381	\$49,687
2	(33)	Dir. of Developmental Education	1	\$42,696	\$43,849
3	(34)	Academic Advisor	2	\$41,116	\$42,226
4		<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>			
5		<u>CLASSIFIED POSITIONS</u>			
6	(35)	DP Network Manager II -Inst	1	GRADE	22
7	(36)	Systems Programmer II -Inst	1	GRADE	22
8	(37)	Assist Director Financial Aid	1	GRADE	20
9	(38)	Counselor II	2	GRADE	20
10	(39)	DP Network Technician II -Inst	1	GRADE	20
11	(40)	HE Public Safety Supervisor	1	GRADE	20
12	(41)	Management Project Analyst II	2	GRADE	20
13	(42)	NWACC Director of Personnel	1	GRADE	20
14	(43)	Program Coordinator	6	GRADE	20
15	(44)	Systems Analyst I-Inst	1	GRADE	20
16	(45)	Systems Programmer I -Inst	1	GRADE	20
17	(46)	Budget Specialist	1	GRADE	19
18	(47)	Research Project Analyst	1	GRADE	19
19	(48)	Accountant	5	GRADE	18
20	(49)	Assistant Registrar	2	GRADE	18
21	(50)	Computer Supp Specialist I-Inst	1	GRADE	18
22	(51)	Financial Aid Officer II	4	GRADE	18
23	(52)	HE Public Safety Officer II	4	GRADE	18
24	(53)	Management Project Analyst I	1	GRADE	18
25	(54)	Payroll Services Specialist	1	GRADE	18
26	(55)	Purchasing Agent	1	GRADE	18
27	(56)	Personnel Assistant II-INST	1	GRADE	18
28	(57)	Staff Development Specialist II	1	GRADE	18
29	(58)	Administrative Assistant II	3	GRADE	17
30	(59)	Inventory Control Manager	1	GRADE	17
31	(60)	Skilled Trades Worker	3	GRADE	17
32	(61)	Telecommunications Coordinator	1	GRADE	17
33	(62)	Computer Technician II- Inst	2	GRADE	16
34	(63)	Extension Field Representative	1	GRADE	16
35	(64)	Financial Aid Officer I	2	GRADE	16
36	(65)	HE Public Safety Officer I	4	GRADE	16

1	(66)	Pub & Student Recruit Spec I	1	GRADE 16	
2	(67)	Accounting Technician II	7	GRADE 15	
3	(68)	Administrative Assistant I	2	GRADE 15	
4	(69)	Assistant Purchasing Agent	2	GRADE 15	
5	(70)	Laboratory Coordinator	1	GRADE 15	
6	(71)	Administrative Secretary	6	GRADE 14	
7	(72)	Collector	1	GRADE 14	
8	(73)	Library Academic Technician III	2	GRADE 14	
9	(74)	Personnel Assistant I -Inst	1	GRADE 14	
10	(75)	Computer Lab Technician I -Inst	1	GRADE 13	
11	(76)	Head Cashier	1	GRADE 13	
12	(77)	Secretary II	9	GRADE 13	
13	(78)	Accounting Technician I	2	GRADE 12	
14	(79)	Cashier II	2	GRADE 12	
15	(80)	Document Examiner II	2	GRADE 12	
16	(81)	Library Academic Technician II	2	GRADE 12	
17	(82)	Registrar's Assistant	1	GRADE 12	
18	(83)	Secretary I	15	GRADE 11	
19	(84)	Shipping & Receiving Clerk	2	GRADE 11	
20	(85)	Receptionist	2	GRADE 10	
21	(86)	Academic Laboratory Assistant	3	GRADE 9	
22	(87)	Mail Officer	1	GRADE 9	
23	(88)	Equipment Operator	1	GRADE 8	
24	(89)	Custodial Supervisor II	1	GRADE 8	
25	(90)	Maintenance Worker II	3	GRADE 5	
26	(91)	Custodial Worker II	3	GRADE 4	
27	(92)	Maintenance Worker I	3	GRADE 4	
28	(93)	Custodial Worker I	6	GRADE 3	
29	<u>TWELVE MONTH EDUCATIONAL AND GENERAL</u>				
30	<u>ACADEMIC POSITIONS</u>				
31	(94)	Division Chairperson/Dean	8	\$78,757	\$80,653
32	(95)	Director of Allied Health	1	\$69,094	\$70,807
33	(96)	Director of Nursing	1	\$69,094	\$70,807
34	(97)	Librarian	1	\$68,502	\$70,204
35	(98)	Special Instructor	13	\$59,644	\$61,177
36	(99)	Assistant Librarian	3	\$44,033	\$45,222

1	(100)	Lab. Supervisor	8	\$36,969	\$37,967
2		<u>NINE MONTH EDUCATIONAL AND GENERAL</u>			
3		<u>ACADEMIC POSITIONS</u>			
4	(101)	Faculty	110	\$59,644	\$61,177
5	(102)	Part-Time Faculty	<u>289</u>	\$29,856	\$30,662
6		MAX. NO. OF EMPLOYEES	636		

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8 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for the

9 Northwest Arkansas Community College for the 2003-2005 biennium, the

10 following maximum number of part-time or temporary employees, to be known as

11 "Extra Help", payable from funds appropriated herein for such purposes:

12 three hundred sixty (360) temporary or part-time employees, when needed, at

13 rates of pay not to exceed those provided in the Uniform Classification and

14 Compensation Act, or its successor, or this act for the appropriate

15 classification.

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17 SECTION 3. APPROPRIATION - STATE OPERATIONS. There is hereby appropriated,

18 to the Northwest Arkansas Community College, to be payable from the Northwest

19 Arkansas Community College Fund, for personal services of the Northwest

20 Arkansas Community College for the biennial period ending June 30, 2005, the

21 following:

22					
23	ITEM		FISCAL YEARS		
24	<u>NO.</u>		<u>2003-2004</u>	<u>2004-2005</u>	
25	(01) REGULAR SALARIES		<u>\$ 6,616,754</u>	<u>\$ 6,616,754</u>	

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27 SECTION 4. APPROPRIATIONS - CASH FUNDS. There is hereby appropriated, to

28 the Northwest Arkansas Community College, to be payable from cash funds as

29 defined by Arkansas Code 19-4-801 of the Northwest Arkansas Community

30 College, for personal services and operating expenses of the Northwest

31 Arkansas Community College for the biennial period ending June 30, 2005, the

32 following:

33					
34	ITEM		FISCAL YEARS		
35	<u>NO.</u>		<u>2003-2004</u>	<u>2004-2005</u>	
36	(01) REGULAR SALARIES		\$ 11,000,000	\$ 12,000,000	

1	(02)	EXTRA HELP	250,000	275,000
2	(03)	PERSONAL SERV MATCHING	4,400,000	4,800,000
3	(04)	MAINT. & GEN. OPERATION		
4	(A)	OPER. EXPENSE	5,000,000	6,000,000
5	(B)	CONF. & TRAVEL	500,000	600,000
6	(C)	PROF. FEES	200,000	250,000
7	(D)	CAP. OUTLAY	3,000,000	3,500,000
8	(E)	DATA PROC.	200,000	200,000
9	(05)	CAPITAL IMPROVEMENTS	22,000,000	25,000,000
10	(06)	DEBT SERVICE	300,000	300,000
11	(07)	FUND TRANS/REFUND/ INVESTMENTS	600,000	600,000
12	(08)	CONTINGENCY	<u>6,000,000</u>	<u>7,000,000</u>
13		TOTAL AMOUNT APPROPRIATED	<u>\$ 53,450,000</u>	<u>\$ 60,525,000</u>

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15 SECTION 5. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 16 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. SALARY  
 17 ADJUSTMENTS. Due to the highly competitive nature of the employment market in  
 18 the service area of North West Arkansas Community College the institution  
 19 shall be authorized to employ new candidates or retain current employees at  
 20 rates of pay not to exceed Pay Level III for the following classifications:

- 21 R329, Payroll Services Specialist/grade 18
- 22 A108, Accounting Technician II, grade 15
- 23 K012, Academic Library Tech II/grade 12
- 24 K153, Secretary II/grade 12
- 25 K145, Cashier II/grade 13
- 26 K155, Secretary I/grade 11
- 27 G173, Maintenance Worker I/grade 4
- 28 G171, Custodial Worker I/grade 3
- 29 V043, Shipping & Receiving Clerk/grade 11
- 30 K091, Personnel Assistant I/grade 14
- 31 G175, Maintenance Worker II/grade 5
- 32 G035, Custodial Worker II/grade 4
- 33 B001, Academic Lab Assistant/grade 9
- 34 K041, Executive Admin. Secretary/grade 14

35 The institution shall report all such salary adjustments to the State Office  
 36 of Personnel Management (Higher Education Section) not later than the pay

1 period following such action and the Office of Personnel Management shall in  
 2 turn report such actions to the Uniform Personnel Committee at the next  
 3 scheduled meeting. Authority under this section shall be subject to audit by  
 4 both the Office of Personnel Management and the Legislative Council and may  
 5 be rescinded for improper use or application.

6 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
 7 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

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 9 SECTION 6. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS  
 10 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. FUND  
 11 BALANCES. The Board of Trustees in its official governing capacity charged  
 12 with the management or control of the institution of higher learning and the  
 13 President or Chancellor as the Chief Executive shall certify to the Chief  
 14 Fiscal Officer of the State and the Legislative Council that as of December  
 15 31 of each year that sufficient appropriations and funds are available, or  
 16 will become available, to meet all current and anticipated obligations during  
 17 the fiscal year for the payment of the obligations when they become due.  
 18 This certification, signed by the Chair of the Board of Trustees and the  
 19 President or Chancellor will be forwarded by February 28 of each year or upon  
 20 release of the previous year's audit by Legislative Audit to the Chief Fiscal  
 21 Officer of the State and the Legislative Council accompanied by the Board  
 22 approved published annual financial statement for the preceding fiscal year.

23 The provisions of this section shall be in effect only from ~~July 1, 2001~~  
 24 July 1, 2003 through ~~June 30, 2003~~ June 30, 2005.

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 26 SECTION 7. COMPLIANCE WITH OTHER LAWS. Disbursement of funds authorized  
 27 by this act shall be limited to the appropriation for such agency and funds  
 28 made available by law for the support of such appropriations; and the  
 29 restrictions of the State Purchasing Law, the General Accounting and  
 30 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary  
 31 Procedures and Restrictions Act, the Higher Education Expenditures  
 32 Restrictions Act, or their successors, and other fiscal control laws of this  
 33 State, where applicable, and regulations promulgated by the Department of  
 34 Finance and Administration, as authorized by law, shall be strictly complied  
 35 with in disbursement of said funds.

1 SECTION 8. LEGISLATIVE INTENT. It is the intent of the General Assembly  
2 that any funds disbursed under the authority of the appropriations contained  
3 in this act shall be in compliance with the stated reasons for which this act  
4 was adopted, as evidenced by the Agency Requests, Executive Recommendations  
5 and Legislative Recommendations contained in the budget manuals prepared by  
6 the Department of Finance and Administration, letters, or summarized oral  
7 testimony in the official minutes of the Arkansas Legislative Council or  
8 Joint Budget Committee which relate to its passage and adoption.

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10 SECTION 9. EMERGENCY CLAUSE. It is found and determined by the General  
11 Assembly, that the Constitution of the State of Arkansas prohibits the  
12 appropriation of funds for more than a two (2) year period; that the  
13 effectiveness of this Act on July 1, 2003 is essential to the operation of  
14 the agency for which the appropriations in this Act are provided, and that in  
15 the event of an extension of the Regular Session, the delay in the effective  
16 date of this Act beyond July 1, 2003 could work irreparable harm upon the  
17 proper administration and provision of essential governmental programs.  
18 Therefore, an emergency is hereby declared to exist and this Act being  
19 necessary for the immediate preservation of the public peace, health and  
20 safety shall be in full force and effect from and after July 1, 2003.

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