



STATE OF ARKANSAS
**Department of Finance
 and Administration**

**OFFICE OF PERSONNEL MANAGEMENT
 Administrator's Office**
 1509 West Seventh Street, Suite 201
 Post Office Box 3278
 Little Rock, Arkansas 72203-3278
 Phone: (501) 682-1823
 www.dfa.arkansas.gov

EXHIBIT B.5

October 17, 2017

Senator John Cooper, Co-Chairperson
 Representative Les Eaves, Co-Chairperson
 Uniform Personnel Classification and
 Compensation Plan Subcommittee
 Arkansas Legislative Council
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management submits a report from the Arkansas Department of Education (ADE) regarding the creation of pool positions in accordance with Act 834 of 2017, §22.

Section 22 of Act 834 of 2017, ADE's appropriation act for Fiscal Year 2018, created a position pool of ten (10) positions for use by the ADE Commissioner during the fiscal year when and if the need for such positions arose; any positions created under this section must be reported to this committee. ADE established the following position using a new title authorized during the June 2017 Personnel Committee meeting. The position and its attributes are as follows:

<u>Position Number</u>	<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Cost Center</u>
22168002	E069C	ADE Director of Medicaid in Schools	GS11	350525

An employee was hired into this position on September 24, 2017, with a salary of \$70,000.

Sincerely,

Kay Barnhill
 State Personnel Administrator

Chief Fiscal Officer of the State

OCT 04 2017

Date

KB/cmb



Arkansas Department of Education

Transforming Arkansas to lead the nation in student-focused education

Johnny Key
Commissioner

October 6, 2017

**State Board
of Education**

Dr. Jay Barth
Little Rock
Chair

Joe Black
Newport
Vice Chair

Susan Chambers
Bella Vista

Charisse Dean
Little Rock

Dr. Fitz Hill
Little Rock

Ouida Newton
Poyen

Mireya Reith
Fayetteville

R. Brett Williamson
El Dorado

Diane Zook
Melbourne

Ms. Kay Barnhill, State Personnel Administrator
Office of Personnel Management, Suite 201
Arkansas Department of Finance and Administration
Little Rock, AR 72203

Dear Ms. Barnhill:

During the last month of fiscal year 2017, the Arkansas Department of Education (ADE) requested the establishment of one pool position from ADE Position Pool as authorized by Special Language in ADE's Appropriation Act 230 of 2016, Section 23(b). At that time, we requested the title of ADE Director of Medicaid in the Schools (MITS) with a Pay Grade C126. It was recently brought to our attention that by requesting this position under our authorized special language in FY2017, the conversion of the C126 grade to the new pay plan was inadvertently omitted. Therefore, to properly transfer this necessary position to the new pay plan, ADE respectfully requests the establishment of the title of ADE Director of Medicaid in the Schools (MITS) with the pay grade of GS11.

In FY2017, the ADE determined that it was necessary to request a pool position to replace a position that had previously existed and was located at an educational service cooperative. The ADE Director of MITS is responsible for enhancing student health and promoting academic achievement. To perform this job successfully and ensure efficiency and adequate supervision of Medicaid funding, this individual needs to be an ADE employee and located at ADE. This position will provide public educational agencies with opportunities to maximize Medicaid reimbursements and other resources for the purpose of enhancing student health and promoting academic achievement. MITS is a resource for school districts and education service cooperatives to assist in optimizing Medicaid reimbursements (see attached position/job description).

One of the most convenient and accessible means of providing outreach for the Medicaid program is through school-based health services. The following services are provided to school districts and education service cooperatives via the MITS program:

- Training for health related services
- Technical assistance
- Program management (ARMAC)
- Policy and program development

Four Capitol Mall
Little Rock, AR
72201-1019
(501) 682-4475
ArkansasEd.gov

*An Equal
Opportunity
Employer*

- Initiate/develop new revenue streams
- Collect, manage, and analyze data
- Revenue increasing strategies

If any additional information should be needed for the establishment of this job title and grade, please contact Clemetta Hood at 501.682.4209 or Greg Rogers at 501.682.4476. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Johnny Key". The signature is stylized with a large initial "J" and a long, sweeping underline.

Johnny Key
Commissioner of Education

JK/ch