



Arkansas Department of Higher Education

423 Main Street, Suite 400 • Little Rock, Arkansas • 72201-3818 • (501) 371-2000 • Fax (501) 371-2001

Asa Hutchinson
Governor

Maria Markham, Ph.D.
Director

August 4, 2017

The Honorable John Cooper, Co-Chair
The Honorable Les Eaves, Co-Chair
Personnel Committee of the Arkansas Legislative Council
State Capitol Building
Little Rock, AR 72201

Dear Senator Cooper and Representative Eaves:

East Arkansas Community College (EACC) requests the establishment of twenty-three (23) positions from the Higher Education Central Pool authorized by Section 21-5-1415 of Act 599 of 2017. In accordance with the provisions of the Act, we are forwarding our recommendation to you for consideration.

We recommend that the following be established from the Higher Education Central Pool:

Requested

Title: Chief Career & Technical Education Officer
LIM – FY18: \$121,513
Number of Positions: 1

Recommendation

Title: Chief Career & Technical Education Officer
LIM – FY18: \$121,513
Number of Positions: 1

Requested

Title: Faculty – 9 Month
LIM – FY18: \$86,379
Number of Positions: 22

Recommendation

Title: Faculty – 9 Month
LIM – FY18: \$86,379
Number of Positions: 22

Due to the merger of Crowley's Ridge Technical Institute (CRTI) with EACC a Chief Career & Technical Education Officer and Faculty – 9 Month positions are requested to align CRTI positions with those at EACC. The Chief Career & Technical Education Officer is a new title and the Faculty – 9 Month title is currently used by other institutions.

Chief Career & Technical Education Officer at CRTI was a Vice-President for Career & Technical Education (Grade: GS11). The requested title and salary will align with other Chief Officer level positions at EACC. The Faculty – 9 Month at CRTI were Specialized Technical Faculty and Career & Technical Faculty. The requested title will align with other faculty positions at EACC as well.

Sincerely,


Maria Markham, Ph.D.
Director



August 4, 2017

Tara Smith, Deputy Director
Arkansas Department of Higher Education
423 Main Street, Suite 400
Little Rock, Arkansas 72201

Dear Deputy Director Smith,

A handwritten signature in blue ink, appearing to read "Tara", is written over the name "Tara Smith" in the address block.

Due to the merger between East Arkansas Community College (EACC) and Crowley's Ridge Technical Institute (CRTI), several personnel changes need to be made. We are requesting additional positions through central pool to align certain CRTI positions with EACC positions.

We are requesting one position, Vice President for Career and Technical Education, with a line item max of \$121,113 to align with other chief-level positions at EACC. We would also like to request twenty-two central pool faculty positions with a line item max of \$86,379, to align with EACC faculty positions. Again, this request comes about to accommodate cross-over of classified faculty and administrative positions coming from CRTI to align with similar non-classified positions at EACC.

If you require any additional information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Coy Grace", is written below the word "Sincerely,".

Coy Grace, Ed. D.
President

Non-Classified Central Pool Justification Form



Institution:	East Arkansas Community College	Date:	August 4, 2017
Requested Authorized Title:	Chief Career & Technical Education Officer	LIM:	121,513
Working Title:	Vice President for Career & Technical Education Officer	Estimated Salary Range:	110,000.00

Board Approval Date	JULY 26, 2017
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Justification

The positions are needed to align the classified Vo-Tech positions with the non-classified positions at EACC.

Educational Requirements

A bachelor's degree is required; however, a master's degree and Higher Education experience are preferred.

Duties

This person will oversee the merger transition and work as the liaison between the campuses.

Additional Information

This is a new position that will report to the President.

Non-Classified Central Pool Justification Form



Decision (for official use only)	
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected
<input type="checkbox"/> Approved with modifications	<input type="checkbox"/> Deferred
Justifications	

Signatures (for official use only)			
Institutional Finance		Date:	
ADHE Director		Date:	

Non-Classified Central Pool Justification Form



Institution:	East Arkansas Community College	Date:	August 4, 2017
Requested Authorized Title:	9-Month Faculty	LIM:	86,379
Working Title:	Faculty	Estimated Salary Range:	

Board Approval Date	JULY 26, 2017
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Justification

The positions are needed to align the Vo-Tech positions with the positions at East Arkansas Community College.

Educational Requirements

Minimum level teaching requirement for the position in which they are employed.

Duties

To teach classes.

Additional Information

Non-Classified Central Pool Justification Form



Decision (for official use only)

☐ Approved

☐ Rejected

☐ Approved with modifications

☐ Deferred

Justifications

Signatures (for official use only)

Institutional Finance

Date:

ADHE Director

Date: