



## Arkansas Division of Higher Education

423 Main Street, Suite 400 • Little Rock, Arkansas • 72201-3818 • (501) 371-2000 • Fax (501) 371-2001

Johnny Key  
Secretary

Maria Markham, Ph.D.  
Director

May 4, 2022

The Honorable David Wallace, Chair  
The Honorable David Hillman, Chair  
Arkansas Legislative Council – Personnel Subcommittee  
State Capitol Building  
Little Rock, AR 72201

Dear Senator Wallace and Representative Hillman:

Arkansas State University System (ASU-SYS) requests the establishment of one (1) non-classified position from the Higher Education Central Pool authorized by Act 763 of 2019, ACA §21-5-1415. In accordance with the provisions of the act, we are forwarding our recommendation to you for consideration.

We recommend that the following be established from the Higher Education Central Pool:

### Requested

**Title:** Sr. Internal Auditor  
**LIM \$ - FY23:** \$92,868  
**Salary \$ - FY23:** \$65,000  
**Institution Match Rate % - FY23:** 31%  
**Institution Match \$ - FY23:** \$20,150  
**Total Compensation \$ - FY23:** \$85,150  
**Number of Positions:** 1

### Recommendation

**Title:** Sr. Internal Auditor  
**LIM \$ - FY23:** \$92,868  
**Salary \$ - FY23:** \$65,000  
**Institution Match Rate % - FY23:** 31%  
**Institution Match \$ - FY23:** \$20,150  
**Total Compensation \$ - FY23:** \$85,150  
**Number of Positions:** 1

This position is requested due to the recent system expansion. This title is currently used at this entity as well as another institution.

The Sr. Internal Auditor is needed to provide adequate coverage of the expanded system. The individual will be responsible for conducting fiscal, operational, and investigative audits for the university.

Sincerely,

A handwritten signature in black ink that reads "Maria Markham".

Maria Markham, Ph. D.  
Director



OFFICE OF HUMAN RESOURCES

P.O. Box 1500, State University, AR 72467 | o: 870-972-3454 | f: 870-972-3337

May 2, 2022

Dr. Maria Markham  
Arkansas Department of Higher Education  
114 East Capitol  
Little Rock, AR 72201

Dear Dr. Markham:

In accordance with Act 1065 of 2011, Arkansas State University requests two (2) Assistant Coach positions and one (1) Trainer position from the Central Pool. The ASU System Office requests one (1) Senior Internal Auditor from the pool. Consistent with the current Arkansas State University appropriation act, the following titles and line item maximum are requested:

<u>Title</u>	<u>Number</u>	<u>Line Item Max</u>
Assistant Coach	2	\$92,048
Trainer	1	\$92,048
Senior Internal Auditor	1	.....\$92,868

**Justification - Assistant Coach**

Arkansas State University has utilized all appropriated assistant coach lines. In order to maintain Title IX compliance, we need to add an assistant coach in Soccer and Volleyball. These positions are requested for fiscal year 2023 and forward.

**Justification - Trainer**

The additional trainer position is necessary to maintain student athlete health and safety. The university needs to add an additional certified trainer to maintain coverage for all sports.

**Justification - Senior Internal Auditor**

The additional internal auditor is needed to provide adequate coverage of the expanded system.

Thank you for your consideration and support of these positions for A-State and the System Office.

Sincerely,

Len Frey, Ph.D.  
Executive Vice Chancellor  
Arkansas State University



## Division of Higher Education Non-Classified Central Pool Justification Form

<b>Institution:</b>	Arkansas State University System Office	<b>Date:</b>	May 2, 2022
<b>Requested Authorized Title:</b>	Sr. Internal Auditor	<b>LIM:</b>	\$92,868
<b>Working Title:</b>	Sr. Internal Auditor	<b>Estimated Salary Range:</b>	\$65,000
<b>Institution Match Rate %:</b>	31%	<b>Institution Match \$:</b>	\$20,150
<b>Total Compensation:</b>	\$85,150	<b>Number of Positions:</b>	1

**Board Approval Date:** \_\_\_\_\_

### Justification:

To meet the auditing needs from the recent System expansion.

### Educational Requirements:

Bachelor of Science Degree in Accounting or related discipline, such as Finance or Business Administration.

Certification, or stated intent to obtain, relevant certification(s) (CPA, CGFM, CFE)

### Duties:


The individual in this position is responsible for conducting fiscal, operational, and investigative audits for the university. This position is governed by Generally Accepted Accounting Principles, the Institute of Internal Auditors International Professional Practices Framework (IPPF), federal and state laws, as well as university operating policies and procedures



## Division of Higher Education Non-Classified Central Pool Justification Form

Additional Information:

Decision (for official use only)	
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected
<input type="checkbox"/> Approved with modifications	<input type="checkbox"/> Deferred
<b>Justifications:</b>	

Signatures (for official use only)			
Institutional Finance:		Date:	05/04/2022
ADHE Director:		Date:	