



Department of Transformation and Shared Services

Governor Asa Hutchinson
Secretary Amy Fecher
Director Kay Barnhill

April 20, 2022

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Joint Budget Committee
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management is submitting a request for a salary administration grid for the certified law enforcement officers at the Arkansas Department of Public Safety (DPS) – Division of Commission on Law Enforcement Standards and Training (CLEST).

The grid would establish thresholds for each grade. All officers who fall below the threshold of their respective grade will be moved to the threshold amount. Once moved to the threshold each officer will receive a 0.15% per year increase based upon their years of service with CLEST. Each officer will also receive a Time in Grade adjustment of 0.95% per year served in their current grade/classification. All tenure-based adjustments will use the rate of pay in effect before moving to the threshold rate of pay.

Class Code	Title	Grade	Threshold	Lowest Increase	Highest Increase	Average Increase	Number Filled
T016C	CLEST Deputy Director Academy Op	GS11	\$76,600	\$15,174	\$15,174	\$15,174	1
B028C	CLEST Deputy Director Standards	GS11	\$76,600	\$11,364	\$11,364	\$11,364	1
T025C	CLEST Supervisor	GS10	\$68,648	\$10,553	\$16,264	\$12,689	4
T029C	CLEST Senior Agent	GS09	\$61,522	\$6,729	\$10,539	\$8,645	6
T107C	CLEST Agent	GS08	\$55,137	\$5,886	\$10,159	\$9,044	5

The following special language was passed during the fiscal session (special language) which will allow any position receiving the above adjustments to exceed the maximum of the current pay plan and it will not affect current employees.

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
April 20, 2022
Page 2.

CLEST would like for this grid to go into effect on July 1, 2022, and will have a total implementation cost of approximately \$263,000 that has already been built into the budget for Fiscal Year 2023.

Your consideration of this request is greatly appreciated.

Sincerely,



Kay Barnhill, Director
Office of Personnel Management



SECRETARY OF TRANSFORMATION & SHARED
SERVICES

3/18/2022

DATE

KB:cb1-2



State of Arkansas
Governor Asa Hutchinson

1233

DEPARTMENT OF PUBLIC SAFETY

JAMI COOK
SECRETARY

1 State Police Plaza Drive
Little Rock, Arkansas 72209
Office: (501) 682-2260 Fax: (501) 682-1582



4 March 2022

Kay Barnhill
State Personnel Administrator
501 Woodlane Avenue, Suite 205
Little Rock, AR 72201

RE: Salary administration grid request

Ms. Barnhill:

The Department of Public Safety (DPS) – Division of Commission on Law Enforcement Standards and Training (CLEST) would like request approval of a Salary Administration Grid for the certified law enforcement officers.

This grid would establish thresholds for each grade. All officers who fall below the threshold of their respective grade will be moved to the threshold amount. Once moved to the threshold each officer will receive a .15% per year increase based upon their years of service with CLEST. Each officer will also receive a Time in Grade adjustment of .95% per year served in their current grade/classification. All tenure-based adjustments will use the rate of pay in effect before moving to the threshold rate of pay. Below is a list of classifications and the corresponding thresholds:

Class Code	Title	Grade	Threshold	Lowest Increase	Highest Increase	Average Increase	Number Filled
T016C	CLEST Deputy Director Academy Operations	GS11	\$76,600	\$15,174	\$15,174	\$15,174	1
B028C	CLEST Deputy Director Standards	GS11	\$76,600	\$11,364	\$11,364	\$11,364	1
T025C	CLEST Supervisor	GS10	\$68,648	\$10,553	\$16,264	\$12,689	4
T029C	CLEST Senior Agent	GS09	\$61,522	\$6,729	\$10,539	\$8,645	6
T107C	CLEST Agent	GS08	\$55,137	\$5,886	\$10,159	\$9,044	5

Special language was requested during the fiscal session that would allow for any position receiving the above adjustments to exceed the maximum of the current pay plan by up to 20%. This will affect no employees, currently.

CLEST would like for this grid to go into effect on 1 July 2022 and will have a total implementation cost of approximately \$263,000 and has already been built into the budget for Fiscal Year 2023.

I appreciate your consideration on this matter and if you have any questions, please feel free to call Phillip Warriner at 501/618-8193.

Sincerely,

Jami Cook
Secretary, Arkansas Department of Public Safety