



January 26, 2022

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Joint Budget Committee
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management (OPM) submits a request from the Department of Corrections for your review.

The Arkansas Department of Corrections (DOC), is requesting to add the following positions to the GS06-GS10 Salary Administration Grid approved by the Arkansas Legislative Council on December 17, 2021:

CLASSIFICATIONS TO ADD TO THE GS06-GS10 SALARY GRID		
<u>CLASS CODE</u>	<u>TITLE</u>	<u>GRADE</u>
M046C	DOC Treatment Coordinator	GS07
M021C	DOC Treatment Supervisor	GS08
M007C	DCC Assistant Treatment Program Manager	GS08

JUSTIFICATION

The Arkansas Department of Corrections (DOC) expresses that the initial classifications requested for the GS06-GS10 Salary Grid approved December 17, 2021, did not include the classifications listed above. DOC explains that although these classifications were inadvertently not listed in the memo submitted to OPM, the cost of the positions were included. Therefore, DOC would like to make an addition to the GS06-GS10 Salary Administration Grid recently approved.

RECCOMENDATION

The Office of Personnel Management has reviewed the request for the addition of these classifications to the GS06-GS10 Salary Administration Grid for DOC staff in security, treatment/mental health, and probation/parole positions. The estimated cost of this

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
January 26, 2022
Page 2.

request is \$149,648.96 which is included in both GS01-GS05 and GS06-GS10 Salary Administration Grid's combined total (\$27,493,903).

Your consideration of this request is appreciated.

Sincerely,



Kay Barnhill, Director
Office of Personnel Management



1/13/2022

SECRETARY OF TRANSFORMATION & SHARED SERVICES

DATE

KB/ps:1-2



OFFICE OF THE SECRETARY

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January 4, 2022

Ms. Kay Barnhill
Director, Office of Personnel Management, TSS
501 Woodlane Street, Suite 205
Little Rock, AR 72201

Ms. Barnhill, recently our Department of Corrections salary grid was approved by the Arkansas Legislative Council with Labor Market Rates for GS06-GS10 security, parole/probation, mental health, and treatment positions. Inadvertently several treatment position titles were not listed in the previous memo. However, the cost of the positions was included in the previous memo. I am requesting to add GS07 DOC Treatment Coordinator, Class Code M046C, GS08 DOC Treatment Supervisor, Class Code M021, and GS08 DCC Assistant Treatment Program Manager, Class Code M007C to the list of positions with a Labor Market Rate and Labor Market Grid similar to the GS01-GS05 grid approved through Legislative Council.

Your consideration of this request is appreciated.

Sincerely,

Solomon Graves
Secretary of Corrections.