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Department of Transformation and Shared Services

Governor Asa Hutchinson

Secretary Amy Fecher

Director Kay Barnhill

August 17, 2021

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management (OPM) submits a request from the Arkansas Department of Labor and Licensing (DLL) for your review.

The Arkansas Department of Labor and Licensing (DLL) is requesting one position from the OPM surrender pool established by Ark. Code Ann. §21-5-225. The classification requested along with the position being surrendered is listed below:

POSITION SURRENDERED	TITLE	CLASS CODE	GRADE	SALARY RANGE
22078279	Labor Deputy Director	U088U	GS12	\$69,776 - \$101,175

CLASSIFICATION REQUESTED

DDL Division of Labor Director GS15 \$96,960 – \$140,592

JUSTIFICATION

The Department of Labor and Licensing is requesting a new classification and position to meet the needs of the agency. The Division of Labor has multiple responsibilities as well as other boards within the department and the new position will direct the Division of Labor. Therefore, DLL is requesting a higher pay grade position to reflect and compensate for the new classification and to retain an individual with the specific skills and knowledge required for this position. DLL has sufficient revenue and appropriation to support this request which will cost approximately \$12,429.34.

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The Honorable David Hillman, Co-Chairperson
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The Office of Personnel Management has reviewed this request and **recommends** the approval of one position from the OPM surrender pool. Your consideration of this request is appreciated.

Your approval of this request is greatly appreciated.

Sincerely,

Kay Barnhill

Kay Barnhill, Director
Office of Personnel Management

Amy Fuchs

SECRETARY OF TRANSFORMATION & SHARED
SERVICES

08/13/21
DATE

KB/ps:1-2



Arkansas Department of Labor and Licensing
900 W. Capitol Avenue, Suite 400
Little Rock, AR 72201
www.labor@arkansas.gov

Asa Hutchinson
Governor

Daryl E Bassett
Secretary

August 12, 2021

Ms. Kay Barnhill, State Personnel Administrator
Office of Personnel Management
Department of Transformation and Shared Services
PO Box 3278
Little Rock, AR 72203

RE: Request Pool Position

Dear Ms. Barnhill:

Per over conversation Monday, May 24th concerning requesting a pool position for Division of Labor Deputy Director, Ralph Hudson. Mr. Hudson classification title was supposed to change to the Labor Director during the legislative session on the HB1753 Act, which was finalized April 12, 2021. It appears the classification and reclassification of the position was overlooked.

Mr. Hudson is currently in position 22078279, Labor Deputy Director, Class Code: U088U and Pay Grade: GS12. During Transformation Mr. Hudson was promoted to Labor Director of the Division of Labor. Our agency is requesting a higher pay grade position to compensate for the new classification title and the added duties for Mr. Hudson.

Pool Position Request

Position: Labor Director
Class Code: U022U
Pay Grade: GS15

The Department will surrender two positions as outlined in the enclosed Request for Pool Positions.

Thank you for your consideration of these requests.

Sincerely,


Steven Guntharp
Chief of Staff



Department of Transformation and Shared Services
Office of Personnel Management
Request for Pool Position

Business Area

0800

Department Name / Agency Name

Department of Labor

Date

08/12/21

Position(s) to be Surrendered

Position/Item Number Classification Title

Pay Grade

Class Code

22078279

Labor Deputy Director

GS12

U088U

Classification(s) Requested

Classification Title

Labor Director

Pay Grade

Class Code

GS15

U022U

I hereby certify that:

- A. The position requested is critical to the operation of this Agency and a detailed justification for this request is attached. (Justification should be detailed and not less than one typed page in length.)
- B. Sufficient funds are available to fund this position at the requested grade.
- C. This is a full-time position that will not be used for any other purpose than that which is outlined in the attached narrative.
- D. The position to be surrendered is the highest grade position available and the loss of this position will not adversely affect the operation of this Agency.
- E. No current employee will be displaced by this action.

HR Administrator's Signature

Date

Department Secretary's Signature

Date