



June 15, 2021

The Honorable David Wallace, Co-Chairperson
The Honorable David Hillman, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Joint Budget Committee
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Wallace and Representative Hillman:

The Office of Personnel Management (OPM) submits a request from the Arkansas Department of Corrections (DOC) for your review. DOC is requesting to transfer twelve (12) positions from the Division of Correction's Training Academy, eight (8) positions from the Division of Community Correction's Training Academy, and two (2) positions from the Division of Legal Services to DOC's Division of Shared Services. All twenty-two (22) positions and their corresponding classifications should appear within the attached document.

JUSTIFICATION

All twenty-two (22) positions are currently within the appropriations for either the Division of Correction or the Division of Community Correction. These positions have been operating within these divisions but in a shared services capacity for the past two years. If these position transfers are approved, then it will include a reallocation of resources with no increase in budgetary cost.

RECOMMENDATION

The Office of Personnel Management has reviewed this request from the Arkansas Department of Corrections and recommends approval of these twenty-two (22) positions to their Division of Shared Services.

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Your approval of this request is greatly appreciated.

Sincerely,



Kay Barnhill, Director
Office of Personnel Management



SECRETARY OF TRANSFORMATION & SHARED
SERVICES

06/04/2021

DATE

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OFFICE OF THE SECRETARY

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May 19, 2021

Ms. Kay Barnhill
Director
Office of Personnel Management
Transformation and Shared Services
501 Woodlane, Suite 201
Little Rock, AR 72201

Dear Ms. Barnhill,

The Arkansas Department of Corrections (DOC) is requesting to transfer a total of 22 positions to the DOC's Shared Services Division in fiscal year 2022. The Department is requesting to move 8 Division of Community Correction Training Academy positions, 12 Division of Correction Training Academy positions, and 2 Division of Correction Legal Services positions and their appropriations (\$416,751 ACC and \$731,732 ADC) to the DOC's Shared Services Division. These positions were previously approved by the Board to be a part of the Department's Shared Services division and have operated as such since 2019. However, they were omitted in the drafting of our appropriation bills. The positions are Law Enforcement Training Instructor, T103C GS 06, ADC/DCC Training Administrator, T027C GS 09, ADC/DCC Training Academy Supervisor, T104C GS 08, Administrative Specialist III, C056C GS04, Administrative Specialist II C073C GS 03, Inventory Control Manager, V020C GS 04, Internal Auditor, A066C GS 08, and Auditor A081C GS 07.

I appreciate your consideration in this reallocation of resources. This reallocation has been approved by the Board of Corrections. Additionally, the budget side of this request is also being submitted to the Office of Budget. If we can provide additional information, please let me know.

Sincerely,

Solomon Graves, Secretary of Corrections

cc: Dexter Payne, Director, Division of Correction
Jerry Bradshaw, Director, Division of Community Correction
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