



STATE OF ARKANSAS  
**Department of Transformation  
and Shared Services**  
Governor Asa Hutchinson  
Secretary Amy Fecher

OFFICE OF PERSONNEL MANAGEMENT  
Director Kay Barnhill  
1509 West Seventh Street, Suite 201  
Post Office Box 3278  
Little Rock, Arkansas 72203-3278  
Phone: (501) 682-1823

October 15, 2019

Senator David Wallace, Co-Chairperson  
Representative Jim Wooten, Co-Chairperson  
Uniform Personnel Classification and  
Compensation Plan Subcommittee  
Arkansas Legislative Council  
State Capitol Building, Room 315  
Little Rock, Arkansas 72201

Dear Co-Chairs:

The Office of Personnel Management (OPM) submits a request from the Department of Public Safety for your review:

The Department of Public Safety is requesting the following labor market rate to pay the maximum of grade MP10, \$270,455 in order to appeal to well qualified candidates:

<u>Class Code</u>	<u>Title</u>	<u>Grade</u>	<u>Salary Range</u>
L001N	Crime Lab Director Medical Examination Div	MP10	\$175,620 - \$270,455

### **JUSTIFICATION**

The medical examination section of the Arkansas State Crime Laboratory is tasked with providing all autopsy services for the State of Arkansas. The above classification will serve as the Chief Medical Examiner and will manage all autopsy activities at the Arkansas State Crime Laboratory. Along with overseeing personnel performing pathological and toxicological analysis and determining cause of death, this classification will also be responsible for performing autopsies and completing death certificates.

This is an agency specific title that has been vacant since July of this year. The OPM compared this classification to similar classifications. Incumbents in comparable classifications average approximately \$268,200 annually. Based upon this information, the labor market rate request by the Department of Public Safety is supported by labor market conditions.

Senator David Wallace, Co-Chairperson  
Representative Jim Wooten, Co-Chairperson  
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The Office of Personnel Management has reviewed this request from the Department of Public Safety and **recommends** the approval of the labor market rate of \$270,455, maximum of grade MP10, for the classification of Crime Lab Director Medical Examination Div, L001N.

Your approval of this request is greatly appreciated.

Sincerely,



Kay Barnhill  
State Personnel Administrator



Secretary of Transformation & Shared Services

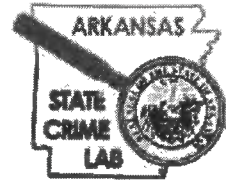
09/30/19  
Date

KB/ca:1-2



Asa Hutchinson  
Governor

# ARKANSAS STATE CRIME LABORATORY



Kermit B. Channell, II  
Director

09/16/2019

Kay Barnhill  
State Personnel Administrator  
Arkansas Department of Finance and Administration  
1509 West 7th Street  
Little Rock, AR 72201



Dear Ms. Barnhill,

We are requesting our labor market rate for the position of Chief Medical Examiner, Class Code L001N, and Grade MP10. Obtaining a labor market rate increase for this position will enable us to be competitive with our neighboring states in order to attract a well-qualified candidate.

The reasoning for the labor market request has been discussed with the Department of Public Safety Secretary, Jami Cook.

Please let me know if you have any questions regarding this request.

Sincerely,

Kermit B. Channell II

#3 Natural Resources Drive • P.O. Box 8500 • Little Rock, Arkansas 72215  
Fax: (501) 227-0713  
Phone: (501) 227-5747  
Laboratory Services

Fax: (501) 221-1653  
Phone: (501) 227-5936  
Medical Examiner



DEPARTMENT OF TRANSFORMATION AND SHARED SERVICES  
**Office of Personnel Management**  
**Special Entry Rate Request - Labor Market Conditions**



Agency Name Arkansas State Crime Laboratory						
Class Title Crime Lab Dir Medical Examination Div			Grade MP10		Class Code L001N	
Current Entry Salary/Pay Level \$175,620.00	Requested Entry Salary/Pay Level \$270,455.00	<b>Institutions Only</b> Number of Positions			<b>Agencies Only</b> Number of Positions	
		Authorized	Budgeted	Filed	Authorized	Filed
					1	0

If current employee is to be moved to the requested rate attach OPM form 095.

Filled Positions by Pay Level				
Entry	Base	Mid-Point	Maximum	Career

Agency/Institution Personnel Representative <i>Judith R. Bazul</i>	Date 09/10/2019
Agency/Institution Head <i>James C. ...</i>	Date 09/10/2019

**OFFICE OF PERSONNEL MANAGEMENT - ACTION**

Attach Salary Survey:	
Reviewed by:	Reviewed by:
OPM Personnel Representative	Date
Classification and Compensation Manager	Date