

**Department of Transformation and Shared Services**

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskien

November 7, 2025

The Honorable Breanne Davis, Co-Chairperson
The Honorable Les Warren, Co-Chairperson
Uniform Personnel Classification and
Compensation Plan Subcommittee
Arkansas Legislative Council
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Davis and Representative Warren:

In response to the Committee's request for an update regarding the hiring and position count for the Office of Property Risk, we currently have five (5) staff onboard. Most recently, we have hired an IT Project Coordinator. We had initially posted supervisor and consultant positions but pulled those postings down as we discussed internally the best division of job functions and organizational structure.

The Office's goal remains to focus our team on two core functions: valuations and loss prevention. Since our positions request, we have taken time to research and strategize the most effective and efficient operational structure for the Office to meet the Program's goals, duties as outlined in the Legislation, and long-term success. Our objective is to attract the best possible candidates to successfully achieve these goals, and we will ensure we take appropriate measures to do so. We continue to talk with Stephens Insurance and Arkansas Insurance Department as we study the various recommendations made by Perr and Knight to develop an optimal operational structure, workflow, and staffing levels.

As we continue our discussions and identify our needs, we anticipate posting more positions, including the supervisor and consultant positions previously pulled. We expect that once these positions are posted and qualified candidates are identified we will be able to quickly onboard new personnel.

Sincerely,

A handwritten signature in black ink, appearing to read "Grant Wallace", with a long, sweeping horizontal line extending to the right.

Grant Wallace, Director
Employee Benefits Division and Office of Property Risk
Arkansas Department of Transformation and Shared Services