



Department of Transformation and Shared Services

Governor Sarah Huckabee Sanders
 Secretary Joseph Wood
 Director Kay Barnhill

December 13, 2023

The Honorable Breanne Davis, Co-Chairperson
 The Honorable Mark Berry, Co-Chairperson
 Uniform Personnel Classification and
 Compensation Plan Subcommittee
 Arkansas Legislative Council
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Senator Davis and Representative Berry:

The Office of Personnel Management (OPM) submits a request from the Arkansas Department of Human Services (DHS) to add one classification to the approved On-Call Shift Differential listing, L014N, Director Pharmacy, MP06 according to Arkansas Code Annotated §21-5-221.

DHS has two (2) employees that are Registered Pharmacists that currently receive On-Call Shift Differential in rotation at the Arkansas State Hospital so that there is always a Pharmacist available. However, they are requesting to add the Director of Pharmacy to ensure that those two staff do not exceed the forty-eight (48) hour limitation in a seven (7) day period and allow for staff to take vacation or sick leave. This position will be able to provide additional coverage when needed. On-call Shift Differential is calculated at 15% of the base rate of pay for the employee. DHS states that the projected cost is approximately \$7,719.81 per year and has sufficient funding to pay for this request, which is 92% General Revenue and 8% from other funding sources. This calculation is based upon the employee working one 48-hour rotation every three (3) weeks, which totals \$445.38 each time. In a year, that would be worked 17.33 weeks to reach the projected amount.

The Office of Personnel Management has reviewed the submitted documentation by DHS and recommends approval of this request.

Your consideration of this request is appreciated.

Kay Barnhill

STATE PERSONNEL DIRECTOR

12/01/23
 DATE

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|---|------------|
| Director of Pharmacy's current hourly rate: | \$61.86 |
| 15% on call rate: | \$9.28 |
| 48 hours week, every 3rd week: | \$445.38 |
| 17.33 weeks per year: | \$7,719.80 |

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DHS Secretary Kristi Putnam
Office of the Secretary

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November 16, 2023

Kay Barnhill, State Personnel Director
Department of Finance and Administration
Office of Personnel Management
501 Woodlane, Suite 201
Little Rock, Arkansas 72201

RE: On-Call FY 2024

Ms. Barnhill:

The Department of Human Services, Division of Aging, Adults & Behavioral Health Services (DAABH), is requesting the establishment of an on-call differential for the following classification: L014N – Director of Pharmacy (MP06). This would be one additional position added to the existing on-call for the Arkansas State Hospital (ASH) Pharmacy Department. Currently, ASH has approval for the L016N – Registered Pharmacist classification. There are only two full-time employees in this classification. This new classification would be added in rotation with the existing approved classification for on-call shifts. Staff need to be available to provide pharmacy services on nights, weekends, holidays, or other situations when the agency does not have regular staff coverage. ASH is requesting the additional classifications to ensure adequate staff are on-call and are not working longer than the permissible time, no longer than forty-eight (48) hours during any seven-day period. The employee in this classification would be eligible to receive additional compensation equivalent of an hourly rate not to exceed twenty percent (20%) of their base hourly rate of pay for each on-call hour.

The additional cost of adding this classification is estimated to be \$5,000.00 per year. The funding will be 92% State General Revenue and 8% other funding which can be absorbed within the existing appropriation and will not be funded with monies specifically allotted for other programs within the agency.

If you need additional information, please contact me. Your consideration of this approval is greatly appreciated.

Very respectfully,

A handwritten signature in black ink, appearing to read "Kristi Putnam".

Kristi Putnam
DHS Secretary