



**Department of Transformation and Shared Services**

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskens

Director Kay Barnhill

October 18, 2023

The Honorable Breanne Davis, Co-Chairperson  
 The Honorable Mark Berry, Co-Chairperson  
 Uniform Personnel Classification and  
 Compensation Plan Subcommittee  
 Arkansas Legislative Council  
 State Capitol Building, Room 315  
 Little Rock, Arkansas 72201

Dear Senator Davis and Representative Berry:

The Office of Personnel Management (OPM) submits a request from the Department of Military (DOTM) to re-submit a list of positions that have been vacant for 2 years or more in accordance with ACT 796 of 2021.

Position	Class	Class Title	Grade	Last Occupied	Last Occ/Started	Years Vacant	Retain/796 Hold
22089946	S073C	Housekeeper	GS01	11/11/2020	11/11/2020	2.59	Retain
22089424	S033C	Maintenance Supervisor	GS06	12/31/2014	12/31/2014	8.46	Retain
22089333	B148C	Military Natural Resource Prog Coord	GS06	05/06/2018	05/06/2018	5.11	Retain
22089655	G166C	Military Program Coordinator	GS06	01/20/2017	1/20/2017	6.40	Retain
22089656	T036C	Military Facilities Supervisor	GS07	06/30/2019	06/30/2019	3.96	Retain
22089521	S097C	Construction Specialist	GS03	12/16/2017	12/16/2017	5.50	Hold 796
22088985	S050C	Maintenance Specialist	GS03	12/14/2018	12/14/201	4.50	Hold 796
22088983	S050C	Maintenance Specialist	GS03	06/12/2021	06/12/2021	2.01	Hold 796
22079482	E037C	Education Program Specialist	GS06	03/25/2017	03/25/2017	6.22	Hold 796
22079481	A091C	Fiscal Support Analyst	GS05	03/12/2016	03/12/2016	7.26	Hold 796

Office of Personnel Management

501 Woodlane Street, Suite 205 \* Little Rock, AR 72201 \* 501.682.1753

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22078142	V025C	Warehouse Specialist	GS04	04/07/2017	04/07/2017	6.19	Hold 796
22076378	M066C	Program Eligibility Specialist	GS06	04/07/2018	04/07/2018	5.19	Hold 796
22076376	S031C	Skilled Tradesman	GS05	03/07/2018	03/07/2018	5.27	Hold 796

**JUSTIFICATION**

DOTM is requesting to retain five (5) positions and hold eight (8) positions that were missed by the DOTM due to an oversight on the final Act 796 listing that was sent to each agency for review in August.

**RECOMMENDATION**

The Office of Personnel Management has reviewed this request from the Arkansas Department of Military and **recommends** the request to retain five (5) positions and hold eight (8) positions listed above.

Your consideration of this request is appreciated.

*Kary K. Bannell*  
STATE PERSONNEL DIRECTOR

10/4/23  
DATE



**SARAH HUCKABEE SANDERS**  
GOVERNOR

1965  
**RECEIVED**  
SEP 27 2023  
**ARKANSAS DEPARTMENT OF THE MILITARY**  
OFFICE OF THE ADJUTANT GENERAL  
CAMP JOSEPH T. ROBINSON  
NORTH LITTLE ROCK, ARKANSAS 72199-9600



**JONATHAN M. STUBBS**  
MAJOR GENERAL  
THE ADJUTANT GENERAL

September 22, 2023

Kay Barnhill, Director of Personnel Management  
Office of Personnel Management  
Department of Shared Services & Transformation  
P. O. Box 3278  
Little Rock, AR 72203

Director Barnhill:

The Arkansas Department of Military (DOTM) requests approval to obtain the five (5) 100% federally funded positions listed below and surrender fifteen (15) positions listed below.

DOTM submitted five (5) positions to be retained during a review of positions that had been vacant for two (2) years or more in accordance with Act 796 of 2021, ACA 21-5-226. Due to an oversight at the DOTM, these positions were left off the final list submitted for retainment. Two of the positions below will enable the Agency to re-establish security supervisor positions that are a higher grade than the regular security positions. The GS01 Housekeeper position is currently needed to address operational needs. The GS07 Military Facilities Supervisor is required at the Fort Chaffee Joint Maneuver Training Center to enable a supervisory chain in the warehouse unit. Below is our list of positions impacted by the oversight.

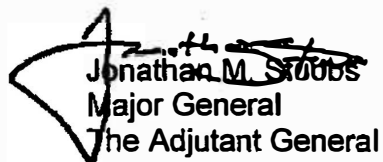
22089946	HOUSEKEEPER	GS01
22089424	MAINTENANCE SUPERVISOR	GS06
22089656	MILITARY FACILITIES SUPERVISOR	GS07
22089333	MILITARY NATURAL RESOURCE PROG COORD	GS06
22089655	MILITARY PROGRAM COORDINATOR	GS06

Please find the below list of fifteen (15) positions our department does not wish to retain. Due to an oversight by the DOTM, these positions were retained that should have been surrendered.

22089521	CONSTRUCTION SPECIALIST	GS03
22088985	MAINTENANCE SPECIALIST	GS03
22088983	MAINTENANCE SPECIALIST	GS03
22079482	EDUCATION PROGRAM SPECIALIST	GS06
22079481	FISCAL SUPPORT ANALYST	GS05
22078142	WAREHOUSE SPECIALIST	GS04
22076378	PROGRAM ELIGIBILITY SPECIALIST	GS06
22076376	SKILLED TRADESMAN	GS05

Your favorable approval of this request would be greatly appreciated and enable the Arkansas National Guard to address operational needs. If you have any questions or concerns regarding this letter, please do not hesitate to contact my staff, Mrs. Michelle Young-Hobbs, Director Human Resources, at (501) 212-5131.

Respectfully,

  
Jonathan M. Stubs  
Major General  
The Adjutant General