

**Department of Transformation and Shared Services**

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskien

Director Kay Barnhill

October 18, 2023

The Honorable Breanne Davis, Co-Chairperson
 The Honorable Mark Berry, Co-Chairperson
 Uniform Personnel Classification and
 Compensation Plan Subcommittee
 Arkansas Legislative Council
 State Capitol Building, Room 315
 Little Rock, Arkansas 72201

Dear Senator Davis and Representative Berry:

The Office of Personnel Management (OPM) submits a request from the Department of Public Safety (DPS), division of Arkansas State Police (ASP) for the implementation of certification differential up to 10% as established by Ark. Code Ann. §21-5-221 for a Commercial Driver's License (CDL) for the classification of Auto/Deisel Mechanic, S053C, at a GS04.

JUSTIFICATION

Arkansas State Police (ASP) currently has only one Auto/Diesel mechanic, S053C, who operates as a mechanic and the position also serves as the wrecker driver for the department. The department can receive calls to have vehicles towed from all corners of the state and to effectively operate this task, the employee will need to have a CDL, which is not a current requirement of this classification.

This request will affect the one (1) position identified by the department and is expected to cost approximately \$3,776. ASP has the funding and the appropriation to cover this request. The Office of Personnel Management has reviewed the request and **recommends** the approval of the one (1) classification of Auto/Deisel Mechanic, S053C, to become eligible for the Certification Differential of 10%.

Your consideration of this request is greatly appreciated.

A handwritten signature in black ink that reads "Kay K. Barnhill".

STATE PERSONNEL DIRECTOR

A handwritten date "10/3/23" written in black ink.

DATE

KB/nas:1

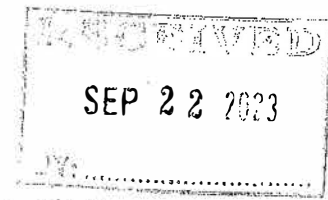
Office of Personnel Management

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COL. MIKE A. HAGAR
Secretary

1952
State of Arkansas
Governor Sarah Huckabee Sanders



DEPARTMENT OF PUBLIC SAFETY

1 State Police Plaza Drive
Little Rock, Arkansas 72209
Office: (501) 618-8235

12 September 2023

Kay Barnhill
State Personnel Administrator
501 Woodlane, Suite 205C
Little Rock, AR 72201

RE: 10% increase for CDL certification

Ms. Barnhill:

The Arkansas Department of Public Safety (DPS), division of Arkansas State Police (ASP) would like to request a certification differential of 10% for a Commercial Driver's License for the following classification, S053C, Auto/Diesel Mechanic, grade GS04.

The Auto/Diesel mechanic not only works as a mechanic on the fleet vehicles for DPS, and the position also serves as the wrecker driver for the department. DPS being a 24 hour a day facility, there are calls to have vehicles towed daily, from all corners of the state. In order to drive the wrecker, the employee will need to have a CDL, which is not a requirement for the classification.

ASP has the funding and appropriation to cover this request, which will amount to roughly \$3,776.

I appreciate your consideration on this request. If you have any questions, please contact Phillip Warriner for any additional information or clarification.

Sincerely,

Colonel Mike Hagar
Secretary
Arkansas Department of Public Safety