

AGENDA
Uniform Personnel Classification and Compensation Plan Subcommittee
of the
Arkansas Legislative Council

Wednesday, July 19, 2023
1:30 PM
Room A, MAC
Little Rock, Arkansas

Sen. Breanne Davis, Co-Chair
 Sen. David Wallace, Vice-Chair
 Sen. Linda Chesterfield
 Sen. Ronald Caldwell
 Sen. Kim Hammer
 Sen. Dan Sullivan
 Sen. Reginald Murdock
 Sen. Jim Dotson
 Sen. Terry Rice, ex officio
 Sen. Ben Gilmore, ex officio

Rep. Mark H. Berry, Co-Chair
 Rep. Les D. Eaves, Vice-Chair
 Rep. Lane Jean
 Rep. Matthew J. Shepherd
 Rep. Jon S. Eubanks
 Rep. Deborah Ferguson
 Rep. Jack Fortner
 Rep. Jimmy Gazaway
 Rep. Jeff Wardlaw, ex officio
 Rep. Bruce Cozart, ex officio

- A. Call to Order
- B. Request from Department of Veterans Affairs to establish a geographic differential in accordance with Arkansas Code Annotated §21-5-225. (Ret. Major General Kendall W. Penn, Secretary)
- C. Request from Department of Public Safety, Division of Commission on Law Enforcement Standards and Training to establish one (1) position from the OPM Surrender Pool established by Arkansas Code Annotated §21-5-225(a)(1). (Col. Mike A. Hagar, Secretary)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|------------------------------------|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| E048C | Education & Instruction Specialist | GS07 | \$40,340-\$58,493 |
| POSITIONS SURRENDERED | | | |
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| C073C | Administrative Specialist II (2) | GS03 | \$26,034-\$37,749 |

- D. Request from Department of Commerce, Insurance Department to establish three (3) pool positions from the OPM Surrender Pool established by Arkansas Code Annotated §21-5-225(a). (Hugh McDonald, Secretary)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|--|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| N140N | ACOM Insurance Assistant Deputy Commissioner Finance (2) | GS14 | \$86,887-\$125,986 |
| G259C | ACOM Insurance Program Manager | GS10 | \$56,039-\$81,257 |
| POSITIONS SURRENDERED | | | |
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| C084C | Mail Services Assistant | GS02 | \$23,335-\$33,836 |
| A091C | Fiscal Support Analyst | GS05 | \$32,405-\$46,987 |

Note: All exhibits for this meeting are available by electronic means and are accessible on the General Assembly's website at www.arkleg.state.ar.us

Notice: Silence your cell phones. Keep your personal conversations to a minimum. Observe restrictions designating areas as 'Members and Staff Only'.

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|-------|--------------------------------|------|-------------------|
| A080C | ACOM Finance Authority Spec | GS06 | \$36,155-\$52,425 |
|-------|--------------------------------|------|-------------------|

E. Request from Department of Health to establish one (1) position from the OPM Surrender Pool established by Arkansas Code Annotated §21-5-225(a)(1). (Renee Mallory, Secretary)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|------------------------------------|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| L016C | ADH Public Health Administrator | GS10 | \$56,039-\$81,256 |
| POSITIONS SURRENDERED | | | |
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| B047C | ADH Laboratory Manager | GS09 | \$50,222-\$72,821 |

F. Request from Department of Health to establish six (6) positions from the OPM Surrender Pool established by Arkansas Code Annotated §21-5-225(a)(1) along with one (1) position from the OPM Growth Pool established by Arkansas Code Annotated §21-5-225(b)(1). (Renee Mallory, Secretary)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|--|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| L091C | ADH Public Health Section Chief I (5) | GS08 | \$45,010-\$65,264 |
| C037C | Administrative Analyst (1) | GS06 | \$36,155-\$52,424 |
| C072C | Administrative Support Specialist (1) | GS04 | \$29,046-\$42,116 |
| POSITIONS SURRENDERED | | | |
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| X141C | ADH Dietetics Licensing Board Secretary | GS01 | \$22,880-\$31,900 |
| X184C | ADH Opticians Board Secretary Treasurer | GS03 | \$26,034-\$37,749 |
| X087C | ADH ASBCE Executive Director | GS06 | \$36,155-\$52,424 |
| X140C | ADH APB Administrative Director | GS06 | \$36,155-\$52,424 |
| X145C | ADH Bd of Optometry Executive Director | GS06 | \$36,155-\$52,424 |
| C056C | Administrative Specialist III | GS04 | \$29,046-\$42,116 |

G. Request from Department of Public Safety, Division of Arkansas State Police to establish four (4) positions from the OPM Surrender Pool established by Arkansas Code Annotated §21-5-225(a)(1). (Col. Mike A. Hagar, Secretary)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|--------------------------------------|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| D081C | Telecommunications Specialist (3) | GS05 | \$32,405-\$46,987 |
| D074C | Telecommunications Supervisor (1) | GS06 | \$36,155-\$52,425 |
| POSITIONS SURRENDERED | | | |
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| T082C | ASP Exec. Security Guard (4) | GS03 | \$26,034-\$37,749 |
| C056C | Administrative Specialist III | GS04 | \$29,046-\$42,117 |

H. Request from Department of Corrections to establish one (1) new classification and two (2) positions from the OPM Growth Pool established by Arkansas Code Annotated §21-5-225. (Joe Profiri, Secretary)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|--------------------------|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| U083U | DOC Chief Fiscal Officer | SE01 | \$108,110-\$147,200 |
| NEW | DOC Applied Researcher | GS13 | \$77,862-\$112,899 |

- I. Request from Department of Public Safety, Division of Crime Victims Reparations Board to establish one (1) position from the OPM Growth Pool established by Arkansas Code Annotated §21-5-225(b). (Col. Mike A. Hagar, Secretary)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|------------------------|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| A091C | Fiscal Support Analyst | GS05 | \$32,405-\$46,987 |

- J. Request from Department of Public Safety, Division of Arkansas State Police to establish one (1) position from the OPM Growth Pool established by Arkansas Code Annotated §21-5-225(b). (Col. Mike A. Hagar)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|-------------------------------|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| P027C | Public Information Specialist | GS06 | \$36,155-\$52,425 |

- K. Request from Public Service Commission to obtain one (1) position from the OPM Growth Pool established by Arkansas Code Annotated §21-5-225(b) along with a new classification. (Doyle Webb, Chair)

| CLASSIFICATIONS REQUESTED | | | |
|----------------------------------|--------------------|--------------|---------------------|
| CLASS CODE | TITLE | GRADE | SALARY RANGE |
| NEW | PSC Chief of Staff | GS14 | \$86,887-\$125,986 |

- L. Request from Cossatot Community College of the University of Arkansas to establish two (2) positions from the Higher Education Central Pool authorized by Act 778 of 2023, ACA §6-63-319. (Dr. Ken Warden, Commissioner)

| Requested | Recommendation |
|--|--|
| Title: Food Preparation Manager | Title: Food Preparation Manager |
| LIM-FY24: \$58,589 | LIM-FY24: \$58,589 |
| Salary-FY24: \$26,733 | Salary-FY24: \$26,733 |
| Institution Match Rate %-FY24: 44% | Institution Match Rate %-FY24: 44% |
| Institution Match \$-FY24: \$11,763 | Institution Match \$-FY24: \$11,763 |
| Total Compensation-FY24: \$38,496 | Total Compensation-FY24: \$38,496 |
| Number of Positions: 1 | Number of Positions: 1 |
| Title: Project Specialist | Title: Project/Program Specialist |
| LIM-FY24: \$82,779 | LIM-FY24: \$82,779 |
| Salary-FY24: \$31,000 | Salary-FY24: \$31,000 |
| Institution Match Rate %-FY24: 44% | Institution Match Rate %-FY24: 44% |
| Institution Match \$-FY24: \$13,640 | Institution Match \$-FY24: \$13,640 |
| Total Compensation-FY24: \$44,640 | Total Compensation-FY24: \$44,640 |
| Number of Positions: 1 | Number of Positions: 1 |

- M. Request from Department of Corrections for approval to allow an employee to receive the FY23 merit payment as an increase to their salary and the resulting salary to exceed the maximum pay level of her grade. (Joe Profiri, Secretary)
- N. Request from Arkansas Educational Television Commission for approval to allow AR PBS Director to receive the FY23 merit payment as an increase to their salary and the resulting salary to exceed the maximum pay level of their grade. (David Westbrook Doss Jr., Chairman)
- O. Request from Arkansas Teacher Retirement System (ATRS) to offer an annual salary greater than the maximum level of a pay grade for the ATRS Director. (Mark White, Executive Director)
- P. Request from OPM to establish a Labor Market Rate up to 2% for employees who will be impacted by the loss of shift differential pay when they are on paid leave.
- Q. Request from Arkansas Department of Education to establish a new title of ADE Deputy Secretary of Education. (Jacob Oliva, Secretary)

Reports:

- R. June 2023 Personnel Actions Report (Office of Personnel Management-Department of Transformation and Shared Services, Joseph K Wood, Secretary)
- S. July 2023 Personnel Actions Report (Department of Education, Division of Higher Education, Dr. Ken Warden)
- T. July New Provisional Report for (14) new positions are approved for (3) Four-Year Institutions of Higher Education and zero new positions for Two-Year Institutions of Higher Education. (Department of Education, Division of Higher Education, Dr. Ken Warden)
- U. Report from Arkansas Community Corrections of the Quarterly FY23 Vacancy and Caseload Report for the Parole Probation Officers pursuant to Section 24 of Act 772 of 2017. (Department of Correction, Joe Profiri, Secretary)
- V. Other business
- W. Adjournment