

Occupational Authorizations

for the meeting of the

ALC-OCCUPATIONAL LICENSING REVIEW SUBCOMMITTEE

Thursday, August 22, 2024 at 2:00 PM

Arkansas State Police**TRAINING INSTRUCTOR**Authorization Type: Registration # of Individuals Regulated:

Entity Division Name: Regulatory Services Division

Scope of Practice: Training instructor means a person employed by a licensed company who may assist the training administrator with conducting the training of security personnel.

Statutory Requirement(s): A.C.A 17-40-101

Pursuant to Arkansas Code §17-4-104, do you provide an automatic licensure to a uniformed service member stationed in the State of Arkansas, a uniformed service veteran who resides in or establishes residency in the State of Arkansas; and the spouse of a uniformed service member who is stationed in, resides in, or establishes residency in the State of Arkansas; a uniformed service member who is assigned a tour of duty that excludes the uniformed service member's spouse from accompanying the uniformed service member and the spouse relocates to this state; and a uniformed service member who is killed or succumbs to his or her injuries or illness in the line of duty if the spouse establishes residency in the state?

Fees & Penalties

Fee Type	Fee Description	Amount (\$)	Frequency
Fee	STATE BACKGROUND CHECK	\$22.00	Once
Fee	FEDERAL BACKGROUND CHECK	\$14.25	Once
Fee	WRITTEN EXAM	\$50.00	Triennially

Administrative Rules Documents

Document Type	Document
Rules	ASP-PI-SECURITY-Revised-Rules-5-18-2022.pdf

Supporting Evidence Documents*No Supporting Evidence Documents Provided*

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Occupational Entity Questionnaire

Department of Public Safety – Arkansas State Police

1. Would consumers be at risk of substantial harm if Arkansas did not have this occupational authorization? -Yes. Training Instructors are employed by licensed companies to assist Training Administrators with the training of security personnel. Training Instructors assist with all phases of training, including Commissioned Security Officers (CSO'S) and Commissioned School Security Officers (CSSO'S). While this function is vital to the training of security personnel who protect life and property, the credential duties themselves may be performed by Training Administrators or Assistant Training Administrators, who also have the authority to certify training documents. What instances of specific and substantial harm have been documented in the past year? No instances of specific and substantial harm have been documented in the past year regarding Training Instructors. These personnel are credentialed to prevent such instances from occurring.
2. How many complaints were made to the occupational entity by consumers being harmed by unauthorized practitioners? – One complaint was received in the last twelve (12) months regarding an unlicensed individual training unarmed security personnel without a Training Administrator or Assistant Training Administrator present. What specific action was taken by the occupational entity? – The company was issued a warning regarding this violation.
3. How many complaints were made to the occupational entity by consumers being harmed by authorized practitioners? What specific action was taken by the occupational entity? – No specific instances have been reported or discovered in the last twelve (12) months.
4. Were any applicants who otherwise met authorization requirements denied an authorization in the past year? If so, why? – All applicants who meet the requirements as outlined by the PI-Security Statutes and Rules are granted licensure.
5. How much does the occupational entity collect annually in fees, and what are annual expenses? How much money does the occupational entity have in reserves?- Collections: \$463,245.24 (3-year average), Expenses: \$519,932.82 (3-year average), FY24 Carryforward Balance: \$554,596.55

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6. If the occupational entity has a positive amount in reserves, when was the last time reserve funds were used? For what purpose? - Agency has been dipping in to the fund balance the last two fiscal years to cover operational costs of the program (expensed more than collected).
7. Does the occupational entity have any other sources of revenue? Could occupational authorization fees be reduced without causing the occupational entity to be underfunded? - This program is solely funded by special revenues. No.
8. How many applicants for the occupational authorization fail each year? – No Training Instructor applications have been received or tested in the last twelve (12) months. In the last six (6) months, fifteen (15) Training Administrator applications have been received and thirteen (13) Assistant Training Administrator applications have been received. None of the twenty-eight (28) applicants failed the required test to become credentialed. Does the occupational entity track how many applicants that do not progress are veterans, women, or minorities? - Application numbers are tracked for veterans to maintain compliance and reporting for automatic or expedited licensure requirements. Application numbers are not tracked for females or minorities.
9. Can applicants complete the training requirements for this occupational authorization with vocational or non-traditional education (e.g., apprenticeships)? – Yes. Two (2) consecutive years’ experience in the security or investigations field is accepted as a training requirement. Additional certifications are required for teaching firearms, active shooter, or CPR. What percentage of applicants complete apprenticeships? – No apprenticeship program exists for Training Instructors or Training Administrators.
10. In what ways would removal of the occupational authorization or reduction of occupational authorization requirements be harmful to current authorization holders? - Training Instructors would be required to be re-credentialed as Training Administrators or Assistant Training Administrators to conduct training. In certain cases, companies want their employees to be credentialed only as Training Instructors who do not have the authority to certify training documents. Training Instructors must continue to adhere to current training requirements to be qualified to administer training.