



## Department of Shared Administrative Services

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskens

February 3, 2026

Rebecca Miller-Rice, Administrator  
Administrative Rules Review Section  
Bureau of Legislative Research  
One Capitol Mall, 5<sup>th</sup> Floor  
Little Rock, AR 72201

Via: Electronic Mail

RE: 2025 Regular Session Administrative Rules Monthly Report

Dear Mrs. Miller-Rice:

The Department of Shared Administrative Services (SAS) has reviewed all Acts from the Regular Session of the 94<sup>th</sup> General Assembly and is in the process of promulgating new and amended rules. In accordance with Arkansas Code Annotated § 25-15-216(b)(4), SAS provides the following update:

- (1) Rules for the Office of Property Risk (OPR), §§ 10, 26 of Act 560 and 779 of 2025**
  - a. Emergency Rules addressing the filing dates for a property claim incurred but not reported under the Public Elementary and Secondary School Insurance Act or the Arkansas Multi-Agency Insurance Trust Fund Act were effective on August 15, 2025.
  - b. The new rules will include the filing dates included in the emergency rules as well as requirements regarding schedules for maintenance, repair, and renovation activities, insurance coverage amounts, and types of insurance coverage.
  - c. The new rules have been approved by the Governor's Office. They will be on the agenda at the next State Board of Finance regular meeting, and, if approved by the State Board of Finance, they will be published for public comment.
  
- (2) Rules for Employee Benefits Division (EBD), § 2 of Act 956 of 2025**
  - a. The new rules will include requirements for an independent audit process to verify the accuracy of data that vendors provide to EBD.
  - b. SAS has drafted the new rules and the Governor's Office has reviewed and approved them.
  - c. The rules will be presented to the EBD Advisory Commission and the State Board of Finance at the next regular meetings and, if approved, will be published for public comment.

- (3) **Rules for the Office of State Procurement (OSP), §§ 2, 5-6 of Act 782 of 2025**
- a. OSP has concluded its work Ikaso Consulting to update procurement rules. These amended rules include requirements for: determining whether a bid is unreasonable or unrealistic, negotiations, and training. The amendments also include updates to outdated requirements not previously amended as well as website links and forms.
  - b. The Governor's Office has approved the amended rules. They are currently being published for public comment. The public hearing is scheduled for February 13, 2026.
- (4) **Rules for State Surplus, § 2 of Act 778 of 2025**
- a. The amendments update the percentage of proceeds for the sale of surplus computers or electronic equipment retained by State Surplus and the owning agency as reflected in Act 778.
  - b. SAS has drafted the new rules, and they are currently under review with the Governor's Office.

Please contact me at 501-680-5403 or [jessica.patterson@arkansas.gov](mailto:jessica.patterson@arkansas.gov) if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Jessica Patterson". The signature is written in a cursive, flowing style.

Jessica Patterson  
SAS Chief General Counsel