



Department of Transformation and Shared Services
Governor Sarah Huckabee Sanders
Secretary Leslie Fiskin

March 7, 2025

The Honorable Kim Hammer, Co-Chairperson
The Honorable Aaron Pilkington, Co-Chairperson
JBC-PEER Review
State Capitol Building, Room 315
Little Rock, Arkansas 72201

Dear Senator Hammer and Representative Pilkington,

Under Arkansas Procurement Law, all non-exempt contracts for "services," as defined in Arkansas Procurement Law, must be presented for legislative review if they have an annual contract amount that equals or exceeds fifty thousand dollars (\$50,000) in any contract year or a total projected contract amount of three hundred fifty thousand dollars (\$350,000) over the term of the contract. See Ark. Code Ann. § 19-11-265.

With this letter, the Office of State Procurement (OSP) is presenting all such contracts that it has received for legislative review this month. In addition, OSP has received two ratification requests. First, the University of Central Arkansas is presenting one contract, number RA2316502-1, for ratification because the contractor continued working after the contract's expiration date. Second, Arkansas State University Mid-South is presenting contract number 017724-01 for ratification because the contractor starting work before the contract was reviewed. None of the remaining contracts presented appear, on their face, to have been procured in violation of Arkansas Procurement Law. We ask for their favorable review.

Should you have any questions, we will do our best to see that they are answered.

Sincerely,

A handwritten signature in black ink that reads "Jessica Patterson".

Jessica Patterson
State Procurement Director

501 Woodlane St, Ste 201 - Little Rock, AR 72201 - 501-319-6565
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**SUMMARY SCHEDULE OF STATE AGENCY CONTRACTS
FOR ARKANSAS LEGISLATIVE COUNCIL REVIEW
*Construction-Related Contracts***

1. Agency: University of Central Arkansas	Contractor: STOCKS MANN ARCHITECTS
	Location: Little Rock State: AR
Service Type: Professional Consultant Services (PCS)	
Total Authorized: \$0.00	Org. Term: 03/20/2025 06/30/2026 Procurement: SP
Total After Review: \$283,007.61	Funding: Cash - 100%
Total Projected: \$283,007.61	MOF: Contract Number: RA2316502-1
Org/Amt:	Amount Paid To Date Objective: New Exp Date
	283,007.61 to provide architectural design services for the rebuild of Burdick Hall due to fire damage on the campus of UCA.

**SUMMARY SCHEDULE OF STATE AGENCY CONTRACTS
FOR ARKANSAS LEGISLATIVE COUNCIL REVIEW**

Out-of-State Contracts

1. Agency: Arkansas State University - Mid-South **Contractor:** ABM INDUSTRY GROUPS
Location: Jayess **State:** MS

Service Type: Technical & General Services (TGS)

Total Authorized: \$635,713.00 **Org. Term:** **Procurement:** RFP

Total After Review: \$822,713.00 **Funding:** Cash - 100%

Total Projected: \$3,440,000.00 **MOF:** **Contract Number:** 17724-01

<u>Org/Amt:</u>	<u>Amount</u>	<u>Paid To Date</u>	<u>Objective:</u>	<u>New Exp Date</u>
Amd. 1	187,000.00	473,099.55	To extend the contract through the end of the fiscal year and biennium and to increase the contract amount to pay the remaining months.	06/30/2025
	635,713.00		To extend the contract through the end of the fiscal year and biennium and to increase the contract amount to pay the remaining months.	

2. Agency: Department of Human Services **Contractor:** HIRE ENERGY LLC
Div/Prog: Division of Aging, Adults, and Behavioral Health Services **Location:** DALLAS **State:** TX

Service Type: Technical & General Services (TGS)

Total Authorized: \$1,120,219.69 **Org. Term:** 12/14/2023 03/31/2024 **Procurement:** RFQ

Total After Review: \$1,594,389.98 **Funding:** State - 81%; Other - 19% - [AR State Hospital Nursing Services]

Total Projected: \$1,169,682.50 **MOF:** **Contract Number:** 4600053968

<u>Org/Amt:</u>	<u>Amount</u>	<u>Paid To Date</u>	<u>Objective:</u>	<u>New Exp Date</u>
Amd. 4	474,170.29	398,501.52	Amend to extend and add funds to this contract providing highly qualified, skilled nursing and other medical personnel for positions at the Arkansas State Hospital and other agency facilities.	03/31/2026
Amd. 3	0.00	135,190.79	Amend to extend for time only this contract providing highly qualified, skilled nursing and other medical personnel for positions at the Arkansas State Hospital and other agency facilities.	03/31/2025
Amd. 2	0.00	135,190.79	MEDICAL AND NURSING STAFF (CNA, LPN, RN POSITIONS) ASH	03/31/2024
Amd. 1	307,072.79	88,467.74	Provide highly qualified, skilled nursing and other medical personnel for positions including, but not limited to: Registered Nurse (RN), Licensed Practical Nurse (LPN), and Certified Nurse Assistant (CNA) at the Arkansas State Hospital and other agency facilities. Service area: Arkansas State Hospital	03/31/2024
	813,146.90		Amend to extend and add funds to this contract providing highly qualified, skilled nursing and other medical personnel for positions at the Arkansas State Hospital and other agency facilities.	

3. Agency: Department of Human Services **Contractor:** SHI INTERNATIONAL CORP
Div/Prog: Division of Medical Services **Location:** SOMERSET **State:** NJ

Service Type: Professional Consultant Services (PCS)

Total Authorized: \$4,605,110.00 **Org. Term:** 04/01/2020 03/31/2021 **Procurement:** CC

Total After Review: \$7,007,910.00 **Funding:** Federal - 64% - [Medical Assistance Program (MAP) / Medicaid Admin]; State - 35%

Total Projected: \$5,703,550.00 **MOF:** **Contract Number:** 4600046109

<u>Org/Amt:</u>	<u>Amount</u>	<u>Paid To Date</u>	<u>Objective:</u>	<u>New Exp Date</u>
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Amd. 7	2,402,800.00	3,031,954.69	Amend to extend and add funding to this contract to continue the Electronic Visit Verification System for personal care services.	03/31/2026
Amd. 6	378,600.00	1,404,204.45	Amend to extend for time only to continue the Electronic Visit Verification System.	03/31/2025
Amd. 5	378,600.00	1,096,442.50	Amend to extend for time only to continue the Electronic Visit Verification System.	03/31/2024
Amd. 4	378,600.00	654,742.50	Amend to extend for time only to continue the Electronic Visit Verification System.	03/31/2023
Amd. 3	2,024,200.00	654,742.50	Amend to add funds and add enhancements for Electronic Visit Verification System.	03/31/2022
Amd. 2	0.00	15,000.00	Amend to extend for time only for Electronic Visit Verification System	03/31/2022
Amd. 1	250,000.00 1,195,110.00	0.00	Amend to add funding for Electronic Visit Verification System Agreement to add funding for Electronic Visit Verification System	

4. Agency: Department of Parks, Heritage, and Tourism - State Parks and Tourism Divisions **Contractor:** STUDENT CONSERVATION ASSOCIATION INC
Location: ARLINGTON **State:** VA

Service Type: Technical & General Services (TGS)

Total Authorized: \$148,102.14 **Org. Term:** 04/01/2022 03/31/2023 **Procurement:** RFP

Total After Review: \$223,102.14 **Funding:** State - 100%

Total Projected: \$518,357.49 **MOF:** **Contract Number:** 4600050203

<u>Org/Amt:</u>	<u>Amount</u>	<u>Paid To Date</u>	<u>Objective:</u>	<u>New Exp Date</u>
Amd. 3	75,000.00	112,500.44	Amend to extend and add funding to continue this internship program to recruit, place, and manage all administrative records for interns in the educational internship program for the Division of Arkansas State Parks.	03/31/2026
Amd. 2	0.00	82,918.59	Amend to extend for time only to continue this internship program to recruit, place, and manage all administrative records for interns in the educational internship program for the Division of Arkansas State Parks.	03/31/2025
Amd. 1	74,051.07 74,051.07	31,074.73	The purpose of this contract is to allow the Division of Arkansas State Parks to host an educational internship to students studying various fields who can apply their classroom knowledge to real-world situations, within an Arkansas State Park. Student interns will gain opportunities for education, leadership and personal development while providing a high-quality public service in natural resource management and conservation. The purpose of this contract is to allow the Division of Arkansas State Parks to host an educational internship to students studying various fields who can apply their classroom knowledge to real-world situations, within an Arkansas State Park. Student interns will gain opportunities for education, leadership and personal development while providing a high-quality public service in natural resource management and conservation.	03/31/2024

**SUMMARY SCHEDULE OF STATE AGENCY CONTRACTS
FOR ARKANSAS LEGISLATIVE COUNCIL REVIEW
In-State Contracts**

1. Agency: Department of Public Safety **Contractor:** LOCK-WOOD ELECTRIC
Location: CONWAY **State:** AR

Service Type: Technical & General Services (TGS)

Total Authorized: \$0.00 **Org. Term:** 03/24/2025 06/30/2025 **Procurement:** CB

Total After Review: \$64,800.00 **Funding:** State - 100%

Total Projected: \$64,800.00 **MOF:** **Contract Number:** 4600055952

<u>Org/Amt:</u>	<u>Amount</u>	<u>Paid To Date</u>	<u>Objective:</u>	<u>New Exp Date</u>
	64,800.00		INSTALLATION OF ELECTRICAL AND DATA DROPS	

2. Agency: Northwest Arkansas Community College **Contractor:** ACCOUNTABILIT
Location: Scottsdale **State:** AR

Service Type: Technical & General Services (TGS)

Total Authorized: \$0.00 **Org. Term:** 03/28/2025 03/28/2028 **Procurement:** CC

Total After Review: \$972,000.00 **Funding:** State - 100%

Total Projected: \$972,000.00 **MOF:** **Contract Number:** SCON00000633

<u>Org/Amt:</u>	<u>Amount</u>	<u>Paid To Date</u>	<u>Objective:</u>	<u>New Exp Date</u>
	972,000.00		With AccountabilIT continuing to be our managed services provider it ensures seamless support due to their deep understanding of our college's unique IT infrastructure and needs. Their historical knowledge allows for faster issue resolution and more tailored solutions, minimizing downtime and optimizing system performance. The established relationship also offers cost savings by reducing onboarding time, training costs and the risks associated with transitioning to a new provider. Maintaining this partnership guarantees stability, efficiency and predictable costs, ensuring our IT systems continue to support the college's long-term goals. The average costing of each separate service and product would add complexity and multiple touch points for communication and service which would increase work loads on our limited IT staff. This alone would cause possible delays and increased costs. These costs depend on factors such as the number of users, complexity of infrastructure, level of managed service and the chosen provider. The average cost come in around \$325,000 to \$500,000+ depending on the scale and complexity of services required.	

3. Agency: University of Arkansas **Contractor:** ERIC B. HALE, DBA CLEAN RITE JANITORIAL
Location: LITTLE ROCK **State:** AR

Service Type: Technical & General Services (TGS)

Total Authorized: \$224,212.32 **Org. Term:** 03/01/2023 02/28/2025 **Procurement:** RFP

Total After Review: \$452,908.89 **Funding:** State - 100%

Total Projected: \$803,980.99 **MOF:** **Contract Number:** DAG00623

<u>Org/Amt:</u>	<u>Amount</u>	<u>Paid To Date</u>	<u>Objective:</u>	<u>New Exp Date</u>
Amd. 2	228,696.57	214,870.14	Amendment to increase contract amount by 2%, per year 2 escalation clause as stated in original contract terms.	02/28/2027

Amd. 1	0.00	214,870.14	Amendment to extend contract expiration by 2 years, to 2/28/2027.	02/28/2027
	224,212.32		Nighttime Janitorial services for UADA Little Rock State Office. Clean and maintain the entire UADA Little Rock State Office campus - which includes the three (3) story main building, the Visitor's reception area and lounge, the Educational Suite (three (3) classrooms, an auditorium and bathrooms), the Annex, the Warehouse, the Print Shop, and the C Building - until this agreement is terminated.	



UNIVERSITY OF
CENTRAL
ARKANSAS™

March 5, 2025

The Honorable Kim Hammer, Co-Chairperson
The Honorable Aaron Pilkington, Co-Chairperson
JBC-PEER Review
State Capitol Building, Room 315
Little Rock, AR 72201

RE: Request for Ratification of Services Provided by Stocks Mann Architects

Dear Senator Hammer and Representative Pilkington:

I am writing to request the ratification of services in the amount of \$309,787.35 with Stocks Mann Architects. Details are as follows:

Services with this firm were procured by the University of Central Arkansas using the request for qualifications method of procurement. The contract was reviewed and approved by ALC in November of 2022 to provide architectural design services for UCA's Burdick Building that sustained substantial damage by fire on May 4th, 2022. The contract totaled \$831,131.60.

The project was scheduled to be completed by June 30, 2024, but due to issues with the insurance company the projected completion timeframe encountered several delays. Stocks Mann Architects worked to provide the drawings and specifications necessary to bring the building up to code. They also worked to provide any additional documentation, justifications, etc. requested by the insurance company. It was discovered on February 25, 2025 that the renewal period was missed and the work was being performed under the expired contract totaling \$309,787.35.

Notification was made to Stocks Mann on February 25, 2025 that the contract had expired. Invoicing has ceased until approval is received. Consideration of this ratification request is greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "C. McCuien-Smith".

Cassandra McCuien-Smith, APO CPPB CPPO
UCA Director of Procurement



OSP Justification Form Special Procurement

Complete all sections of this form and follow the steps specified in the *Special Procurement Procedures*. Email the completed form to the Office of State Procurement review mailbox at osp.review@arkansas.gov to ensure timely review.

Procurement Unit Requesting the Special Procurement

Requesting Department: 0165 - University of Central Arkansas

Requesting Division: N/A Purchasing Contact: Cassandra McCuien-Smith

Phone Number: 501-450-5014 Email: cmccuien@uca.edu

General Information

Description of Service/Commodity: Architectural Services for the rebuilding of Burdick Bldg.

Vendor Name: Stocks Mann Architects

Contract Number (if available): RA2316502 Total Projected Cost: \$358,007.61

Start Date of Resulting Contract: 11/18/2022

Expiration Date of Resulting Contract: 6/30/2026

Identify the unusual or unique situation justifying a Special Procurement.

The original contract start date was 11-18-22, but due to debates, communications, with the insurance company the architectural work did not start until July 25, 2023. Work was halted again due to issues with the insurance company. On November 21, 2024 the construction cost had risen since the initial estimated was done in 2022. The increase in the construction cost caused an increase to the architectural fee. An amendment needed to be issued in order to increase the original architectural services fee. This is when it was discovered that the original contract date expired on June 30, 2024. The current architect has already completed the drawings for this project. To date the architect has been paid \$579,787.35 on this project thus far. The current contract balance is \$358,007.61. It would not be feasible to issue another RFQ at this point in the project. The construction is 65% complete.

Identify the reason a competitive procurement is contrary to public interest.

This type of service falls under §19-11-801, architectural services which must be procured by RFQ.

Identify the expected duration of the unusual or unique situation.

The project should be completed by June 30, 2026.

Explain the reason the contract duration exceeds the expected duration of the unusual or unique situation, if applicable.

The building was destroyed by fire and the university has endured complications with the insurance company. Thus putting a halt to the original architectural services which was to start in 2022, but they were unable to start. We had to wait until the insurance company approved the funds for rebuilding.

Identify the reason for choosing the selected vendor.

Stock and Mann was selected by the RFQ method. The university's evaluation committee interview and selected them as the top firm to perform the services.

Provide additional details as needed.

Issuing the amendment to extend the deadline of the original contract date was certainly an unintentional oversight.



Department of Transformation and Shared Services
Governor Sarah Huckabee Sanders
Secretary Leslie Fiskens

March 5, 2025

Ms. Cassandra McCuien-Smith
University of Central Arkansas
Via email: cmccuien@uca.edu

Re: Request for Special Procurement
Vendor: Stocks-Mann Architects, PLC
Services: Architectural Services

Dear Ms. McCuien-Smith:

Thank you for your February 27, 2025, correspondence requesting authority for the University of Central Arkansas (UCA) to initiate a special procurement with Stocks-Mann Architects, PLC (Stocks-Mann), without competitive bidding, competitive sealed bidding, or competitive sealed proposals. UCA contends that unusual or unique circumstances would make applying those requirements contrary to the public interest, and I agree.

Arkansas Code Annotated § 19-11-263 provides that the State Procurement Director may initiate a special procurement when it has been determined that an "unusual or unique situation exists that makes the application of all requirements of competitive bidding, competitive sealed bidding, or competitive sealed proposals contrary to the public interest."

In its request, UCA explains that on November 18, 2022, it contracted with Stocks-Mann for architectural services to rebuild the Burdick building, which was damaged in a fire. However, UCA experienced significant delays due to insurance negotiations. The contract expired on June 30, 2024, before the project was completed and before UCA secured an amendment. However, at this point the construction is sixty-five percent (65%) complete, and reissuing a Request for Qualifications (RFQ) would not be practicable and would disrupt the ongoing project.

As Stocks-Mann was originally selected through an RFQ, a special procurement ensures project continuity and timely completion by the target completion date of June 2026. Given the unique circumstances of this procurement, a special procurement with Stocks-Mann is justified. Therefore, in reliance on the information provided by UCA, I find that the standard for a special procurement as set forth in Arkansas Code Annotated § 19-11-263 is met and that the selection of Stocks-Mann for a special procurement for architectural services for a total projected cost of \$358,007.61 is approved.

Respectfully,

A handwritten signature in black ink that reads "Jessica Patterson".

Jessica Patterson
State Procurement Director

501 Woodlane St, Ste 201 - Little Rock, AR 72201 - 501-319-6565
transform.ar.gov



ARKANSAS STATE UNIVERSITY
MID-SOUTH

March 5, 2025

Senator Jonathan Dismang, Co-Chair
Representative Lane Jean, Co-Chair
Joint Budget Committee

Dear Co-Chairs:

On behalf of Arkansas State University Mid-South (“ASUMS”), and pursuant to Ark. Code Ann. § 19-11-247, I am requesting a contract be ratified and affirmed, due to it being in the best interest of the state, in the amount of \$24,387. Please allow me to explain the timeline and events regarding our contract with ABM Industry Groups that has led to this ratification request.

On October 11, 2023, we issued a 90-day termination notice to our existing custodial vendor due to performance issues. We had a quick turnaround to issue an RFP, select a vendor and enter a new contract with the awarded vendor by a start date of January 11, 2024, a hard start date imposed on us by the academic calendar.

A new vendor, ABM Industry Groups, was awarded and notified on December 4, 2024. During December and early January, we conducted contract price negotiation and finalization. The original TGS contract was agreed upon by both parties in mid-January and was submitted for review on January 23, 2024, missing the deadline for the January ALC Review committee meeting. As a result, the contract start date was changed to February 16, 2024, expiring February 16, 2025.

The parties had initially anticipated the term of the contract was to be January 11, 2024 – January 10, 2025, and due to the urgency of needing these services, the services were rendered starting January 11, 2024. When the first payment was issued to the vendor on May 9, 2024, it included payment for the services beginning January 11, 2024, not February 16, 2024. Ultimately, this led to an overpayment on the contract that is now the subject of this ratification.

The scope of this contract includes providing custodial services for all campus buildings, including providing supplies such as paper towels, toilet tissue and trash bags. Without these services, we would not be able to maintain a safe and clean environment for our faculty, staff and students.

ASU Mid-South acknowledges there was a delay in the submission of the original contract, causing the appearance of overpayment, but I assure you that we did not pay our vendor more than contractually obligated to pay over the annual term. Furthermore, there was no bad faith conduct on the part of the vendor, who simply began serving on the date requested, nor ASUMS, who awarded the contract pursuant to a solicitation that followed the procurement code, but made an error around the misaligned ALC review dates, contract start dates, and class semester start dates.

I respectfully request ratification of this contract in order to pay for continued custodial services.

Respectfully,

A handwritten signature in black ink, reading "JaNan Abernathy". The signature is written in a cursive, flowing style.

JaNan Abernathy
Vice Chancellor for Finance and Administration