

**PLANNING BUDGETING & ADMINISTRATIVE SYSTEM**

**Ex. C2**

**Personnel Committee Report**

<b>Line</b>	<b>Business Area</b>	<b>Agency Name</b>
1	0710	DHS - SECRETARY'S OFFICE

<b>3</b>	<b>FY25 Authorized Positions</b>	<b>Base Level</b>	<b>Agency Request</b>	<b>Executive Recommendation</b>	<b>Legislative Recommendation</b>
4	669	669	669	651	0

<b>Eliminated Positions Request</b>							
<b>Position</b>	<b>Class Code</b>	<b>Title</b>	<b>Grade</b>	<b>Agency Request</b>	<b>Executive Recommendation</b>	<b>Legislative Recommendation</b>	
8	22110771	G152C	DHS PROGRAM MANAGER	GS08	N	Y	
9	22097907	X156C	FRAUD INVESTIGATOR	GS06	N	Y	
10	22098015	G210C	DHS PROGRAM SPECIALIST	GS06	N	Y	
11	22097985	V018C	WAREHOUSE MANAGER	GS05	N	Y	
12	22101738	D077C	HELP DESK SPECIALIST	GS05	N	Y	
13	22076703	C056C	ADMINISTRATIVE SPECIALIST III	GS04	N	Y	
14	22100385	C046C	LEGAL SUPPORT SPECIALIST	GS04	N	Y	
15	22100597	A098C	FISCAL SUPPORT SPECIALIST	GS04	N	Y	
16	22101226	A098C	FISCAL SUPPORT SPECIALIST	GS04	N	Y	
17	22101705	R036C	HUMAN RESOURCES SPECIALIST	GS04	N	Y	
18	22101843	A098C	FISCAL SUPPORT SPECIALIST	GS04	N	Y	
19	22103128	C056C	ADMINISTRATIVE SPECIALIST III	GS04	N	Y	
20	22109159	A098C	FISCAL SUPPORT SPECIALIST	GS04	N	Y	
21	22109487	A098C	FISCAL SUPPORT SPECIALIST	GS04	N	Y	
22	22111693	A098C	FISCAL SUPPORT SPECIALIST	GS04	N	Y	
23	22111928	A098C	FISCAL SUPPORT SPECIALIST	GS04	N	Y	
24	22104430	C073C	ADMINISTRATIVE SPECIALIST II	GS03	N	Y	
25	22101272	C087C	ADMINISTRATIVE SPECIALIST I	GS02	N	Y	
26	<b>Total Number of Eliminated Positions</b>				<b>0</b>	<b>18</b>	<b>0</b>

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### Personnel Committee Report

<b>Line</b>	<b>Business Area</b>	<b>Agency Name</b>
1	0710	DHS - SECRETARY'S OFFICE

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#### Reclassification of Positions

Position	Currently Authorized			Agency Request			Executive Recommendation			Legislative Recommendation		
	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade
22111892	L009N	DHS BEHAV HLTH GENERAL PHYSICIA	MP06				N016N	DHS DEP DIR ADMINISTRATIVE SVCS	GS15			
22143189	D007C	INFORMATION SYSTEMS MANAGER	IT08				R006C	HUMAN RESOURCES ADMINISTRATOR	GS12			
22111513	D079C	COMPUTER SUPPORT TECHNICIAN	IT02				S033C	MAINTENANCE SUPERVISOR	GS06			
22110960	N107N	DHS/OFA ASSISTANT DIR - ACCOUNT	GS13				G025C	ATTORNEY SUPERVISOR	GS12			
22093906	A014C	FISCAL DIVISION MANAGER	GS12				R006C	HUMAN RESOURCES ADMINISTRATOR	GS12			
22100122	G274C	DHS VOLUNTEER SERVICES DEPUTY D	GS12				A031C	ASSISTANT CONTROLLER	GS11			
22143186	A031C	ASSISTANT CONTROLLER	GS11				R013C	AGENCY HUMAN RESOURCES MANAGE	GS11			
22143379	L010C	DHS DMS MEDICAL ASSISTANCE MAN	GS10				A044C	AUDIT COORDINATOR	GS10			
22097992	A060C	SENIOR AUDITOR	GS08				G152C	DHS PROGRAM MANAGER	GS08			
22098667	A060C	SENIOR AUDITOR	GS08				G152C	DHS PROGRAM MANAGER	GS08			
22104273	G152C	DHS PROGRAM MANAGER	GS08				A082C	ACCOUNTANT II	GS08			
22109374	A060C	SENIOR AUDITOR	GS08				R014C	PERSONNEL MANAGER	GS08			
22109809	V004C	PROCUREMENT MANAGER	GS08				A056C	DHS FINANCIAL SECTION MANAGER	GS08			
22097749	R024C	ASSISTANT PERSONNEL MANAGER	GS07				G183C	DHS PROGRAM COORDINATOR	GS07			
22099039	E040C	STAFF DEVELOPMENT COORDINATOR	GS07				P065C	DEVELOPMENT SPECIALIST	GS07			
22102305	G183C	DHS PROGRAM COORDINATOR	GS07				R024C	ASSISTANT PERSONNEL MANAGER	GS07			
22102310	E040C	STAFF DEVELOPMENT COORDINATOR	GS07				L048C	HEALTH PROGRAM SPECIALIST II	GS07			
22104419	A089C	ACCOUNTANT I	GS07				G138C	AGENCY ADMINISTRATIVE REVIEW O	GS07			
22110418	A063C	RESEARCH & STATISTICS SUPERVISO	GS07				G138C	AGENCY ADMINISTRATIVE REVIEW O	GS07			
22110661	A089C	ACCOUNTANT I	GS07				G138C	AGENCY ADMINISTRATIVE REVIEW O	GS07			
22164964	G265C	SENIOR TECHNICAL WRITER	GS07				R024C	ASSISTANT PERSONNEL MANAGER	GS07			

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### Personnel Committee Report

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1	0710	DHS - SECRETARY'S OFFICE

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Reclassification of Positions													
Position	Currently Authorized			Agency Request			Executive Recommendation			Legislative Recommendation			
	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	Class Code	Title	Grade	
6	22093600	A084C	PROGRAM/FIELD AUDIT SPECIALIST	GS06				M066C	PROGRAM ELIGIBILITY SPECIALIST	GS06			
7	22097553	R025C	HUMAN RESOURCES ANALYST	GS06				G210C	DHS PROGRAM SPECIALIST	GS06			
8	22098118	G180C	GRANTS ANALYST	GS06				C037C	ADMINISTRATIVE ANALYST	GS06			
9	22098242	X156C	FRAUD INVESTIGATOR	GS06				C037C	ADMINISTRATIVE ANALYST	GS06			
10	22098536	G180C	GRANTS ANALYST	GS06				C037C	ADMINISTRATIVE ANALYST	GS06			
11	22100453	G180C	GRANTS ANALYST	GS06				C037C	ADMINISTRATIVE ANALYST	GS06			
12	22101174	X136C	QUALITY ASSURANCE REVIEWER	GS06				M045C	ADULT PROTECTIVE SERVICES WORK	GS06			
13	22101330	X156C	FRAUD INVESTIGATOR	GS06				G179C	LEGAL SERVICES SPECIALIST	GS06			
14	22109334	G180C	GRANTS ANALYST	GS06				C037C	ADMINISTRATIVE ANALYST	GS06			
15	22110269	A074C	FISCAL SUPPORT SUPERVISOR	GS06				R025C	HUMAN RESOURCES ANALYST	GS06			
16	22122560	R026C	CIVIL RIGHTS/EMPLOYEE RELATIONS	GS06				G210C	DHS PROGRAM SPECIALIST	GS06			
17	22099726	A090C	PAYROLL SERVICES SPECIALIST	GS05				R033C	BENEFITS ANALYST	GS05			
18	22101393	A091C	FISCAL SUPPORT ANALYST	GS05				V018C	WAREHOUSE MANAGER	GS05			
19	22168896	A091C	FISCAL SUPPORT ANALYST	GS05				R032C	HUMAN RESOURCES PROGRAM REPRE	GS05			
20	22100589	C073C	ADMINISTRATIVE SPECIALIST II	GS03				V027C	INVENTORY CONTROL TECHNICIAN	GS03			
21	<b>Total Number of Reclassified Positions</b>				<b>0</b>			<b>36</b>			<b>0</b>		

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<b>Notes</b>

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**2025 - 2027 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

0710 DHS - Secretary's Office

ACT#: 153

SECTION#: 12

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

~~EMPLOYEE SURVEY:~~

AGENCY REQUEST

~~(a) The Department of Human Services will develop and implement a plan for measuring and improving employee engagement among employees of the State's Human Development Centers for the purpose of:~~

~~(1) Receiving and acting on employee feedback on areas including without limitation:~~

~~(A) Employee engagement;~~

~~(B) Supervision;~~

~~(C) Strategy;~~

~~(D) Workplace community and climate;~~

~~(E) Information systems;~~

~~(F) Pay;~~

~~(G) Benefits;~~

~~(H) Employee development; and~~

~~(I) Job satisfaction;~~

~~(2) Assessing and systematically identifying problematic areas;~~

~~(3) Identifying areas to be improved;~~

~~(4) Developing improvement strategies and recommending changes to problematic areas; and~~

~~(5) Assessing management and leadership.~~

~~(b) The Department will develop the plan under this section with the intent of modeling and implementing employee engagement efforts in other divisions of the department.~~

~~(c) The Department may contract with an outside entity to aid in~~

**2025 - 2027 REQUEST FOR SPECIAL LANGUAGE IN APPROPRIATION ACT**

**0710 DHS - Secretary's Office**

**ACT#: 153**

**SECTION#: 12**

**CURRENT SPECIAL LANGUAGE (WITH AGENCY REQUEST)**

**EXECUTIVE RECOMMENDATION**

~~plan development, implement the plan, or assist with implementation of the plan under this section.~~

~~(d) The Department will adopt internal employment policies as necessary to implement the plan under this section.~~

~~(e) The Department will submit a written report of the plan under this section and ongoing implementation efforts to Legislative Council no later than December 1, 2022. The report will identify without limitation the data received, the issues identified, and the lessons learned to date.~~